



ADMINISTRATIVE POLICY

General Provisions 3.20

Repeat Coursework

POLICY STATEMENT

Students who do not receive a passing grade for a course can receive financial aid to retake the course until they earn a passing grade; however, after earning a passing grade, a student is eligible to receive aid for one additional attempt. This includes coursework transferred from another institution, and applies whether or not the student actually received financial aid during prior attempts.

REASON FOR POLICY

This section is required 34 CFR 668.2(b)

PROCEDURES

Effective July 1, 2011, per federal regulations (34 CFR Section 668.2), repeated coursework that falls under the following conditions cannot be included in a student's enrollment status for Title IV Federal Aid (which includes the Federal Pell Grant, Federal Supplemental Educational Opportunity Grant, and Federal Direct Loans) eligibility. Starting with the 2016/2017 academic year, this rule also applies to institutional financial aid eligibility:

- Repeating a previously passed course more than once. A course is considered passed if the student receives a grade of D- or better.
- Repeating a previously passed course due to failing other coursework.
- Repeating a previously passed course for the sole purpose of gaining eligibility for financial aid.

A student who has not yet passed a course is eligible to receive aid for repeating the same course until she receives a passing grade (normal SAP policy still applies in such cases).

However, if a student passed a class once (D- grade or better), then retakes the course and fails the second time, that failure counts as her retake, and the student may not receive financial aid for retaking the class a third time. If a student withdraws before completing the course, then that is not counted as his or her one allowed retake for that course.

If a student withdraws from all financial aid eligible courses in the semester and continues to attend only the course(s) that cannot be counted for financial aid purposes, the student is fully withdrawn for financial aid purposes. This is because students are considered to be attending a financial aid eligible program only if they are attending one or more courses in that program for which they are receiving financial aid funds.

Some courses are repeatable per NSC policy and are not restricted by these regulations. These are courses that have substantially different course content each semester, examples are internship and independent study courses.

Students who have been awarded financial aid and are enrolled in non-repeatable coursework for a semester will be notified of the adjustment to their financial aid enrollment levels, and, if applicable, adjustment to their financial aid awards.

This rule applies whether or not a student received financial aid when previously enrolled in the course.

There is no appeal process.

This policy applies even if the course is required for the student to complete his or her degree program.

Course Examples	1st Class Attempt	2nd Class Attempt	3rd Class Attempt	Would 3rd Attempted Class Be Eligible For Financial Aid Enrollment Consideration?
Math 102	B	C	Enrolled	No
Psychology 201	D-	C	Enrolled	No
Finance 102	D	F	Enrolled	No
English 201	F	W	Enrolled	Yes
Accounting 102	W	F	Enrolled	Yes
Biology 102	F	F	Enrolled	Yes
Economics 102	D	W	Enrolled	Yes
Chemistry 201	F	D	Enrolled	Yes
Internship or Independent Study	S	S	Enrolled	Yes, since the course content is substantially different for each semester a student enrolls in these courses

FORMS/INSTRUCTIONS

CONTACTS

SUBJECT	CONTACT	PHONE	EMAIL
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HISTORY

Updated September 14, 2015

Updated March 16, 2016 – updated procedures section.

Updates May 19, 2016 – rewording of statement and procedures sections; no substantive changes.