CHANGE or add a MAJOR, PROGRAM or DEGREE

This form is to be used by Current Degree-Seeking Students Only

Non-Degree students wishing to become degree-seeking must apply through the Admissions Office.

Processing time: 2 days

~ Please Print in Ink or Type ~

NSHE ID: _________________________________ Phone Number: (_______)_____________________

Student Legal Name: _____________________________________________________________ Email: _________________________________

Last                                                                  First                                                 Middle

Class Level (check one):  o FR     o SO    o JR    o SR

Current Year/Term (circle one):    Fall ____    Spring ____   Summer ____

► Student Signature: ___________________________________________________________________________ Date: __________________

INSTRUCTIONS:
1. STUDENT: Complete the major/program in sections 1 & 2 or 3 below and bring this form to your current department(s).
2. CURRENT DEPARTMENT: If 1 & 2 are chosen: Adviser, chairperson, or designee signs section 1 and forwards this form to the new department.
3. NEW DEPARTMENT: Adviser, chairperson, or designee signs section 2 and routes this form to the Office of the Registrar.
4. Registrar notifies all parties of the action taken.
5. If section 3 is chosen: the Adviser, chairperson, or designee of the new major signs and routes this form to the Office of the Registrar.

* To be filled out and signed by advisor of Major *

1. FROM: Current Major, Program or Degree

<table>
<thead>
<tr>
<th>MAJOR CODE</th>
<th>► SIGNATURE OF DEAN, CHAIRPERSON, OR DESIGNEE</th>
<th>DATE</th>
</tr>
</thead>
</table>

2. TO: New Major, Program or Degree

<table>
<thead>
<tr>
<th>MAJOR CODE</th>
<th>► SIGNATURE OF ADVISER, CHAIRPERSON, OR DESIGNEE</th>
<th>DATE</th>
</tr>
</thead>
</table>

3. ADDITIONAL: New Major or Program

<table>
<thead>
<tr>
<th>MAJOR CODE</th>
<th>► SIGNATURE OF ADVISER, CHAIRPERSON, OR DESIGNEE</th>
<th>DATE</th>
</tr>
</thead>
</table>

DROP A MAJOR OR PROGRAM:
  o I have two majors/programs: I want to DROP my _______________________ major/program

Updated 10/11

OFFICE OF THE REGISTRAR USE ONLY
Processed by: ___________________ Date: ___________________