

# Nevada State Board of NURSING

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[www.nevadanursingboard.org](http://www.nevadanursingboard.org).

To practice as a LPN in Nevada, you must hold an active Nevada LPN license.

## **Application for Registered Nurse/License Practical Nurse by Exam**

*You must submit items 1-4*

1. A completed signed application submitted via the Nevada Nurse Portal, including a fee of \$100 (RN) or \$90 (LPN) (MasterCard™, Visa™, Discover™, or American Express™ debit or credit card). ***Fees are not refundable.*** Please note: Applications will be accepted without a U.S. Social Security Number (SSN); however, a permanent license will NOT be issued without a SSN.
2. Apply to NCLEX Testing Service. The application is available online at **<http://pearsonvue.com/NCLEX>**.
3. Order an official transcript of your nursing education program be sent to the Board directly from the school. The transcript must have your degree posted and graduation date.
  - \* **Nevada graduates -**
  - \* This requirement is fulfilled in two steps: 1) Your school will send the Board an affidavit of graduation, which will make you eligible to receive an Interim Permit, if you choose; and 2) You must order an official transcript, which must indicate a nursing degree and graduation date, sent to the Board directly from your school to be eligible to receive a permanent license.
  - \* **Out-of-state graduates -**
  - \* Order an official transcript, which must indicate a nursing degree and graduation date, sent to the Board directly from the school.
  - \* Graduates of international nursing programs (Please see the Additional Information for International Graduates instructions on our website **[www.nevadanursingboard.org](http://www.nevadanursingboard.org)**).
4. A completed fingerprint card (see separate instructions and submission form for information on how to obtain and submit the fingerprint card). *Note: a permanent license will not be issued until the Board receives fingerprint reports from the Nevada Department of Public Safety and the Federal Bureau of Investigation, and any issues have been resolved. Due to various factors, it may take up to four months for the Board to receive the official fingerprint results from the Department of Public Safety and FBI.*

### **IMPORTANT!!!**

Please do not send any documents before you submit your application.

### **Examination Information:**

#### **Steps:**

- \* Submit items 1-4 (under *Application Instructions* above) to the Board.
- \* Submit NCLEX application and fee separately to the NCLEX Testing Service, Pearson Vue. The application is only available online at **<http://www.pearsonvue.com/NCLEX>**. Each examination attempt will require a new Pearson Vue application and fee.
- \* Once you've submitted items 1-3 (above) including the NCLEX application and fee, the Board will make you eligible to test and you will receive an Authorization to Test (ATT) from Pearson Vue.
- \* After you receive your ATT, contact Pearson Vue to schedule a test date. *You must test within 90 days of receiving your ATT.*
- \* Pursuant to NAC 632.165, an applicant for licensure may write each NCLEX examination no more than four (4) times.

## Examination Results:

- \* Although it is possible for applicants to obtain unofficial results, the Board cannot issue a permanent license until your official results are received. Once received by the Board, your written results will be sent to your address of record.
- \* The Board will not give you the results over the phone.

## Interim Permit:

- \* Upon request, the Board may grant an Interim Permit to a first-time examinee after the Board receives the application and documentation of graduation from an approved nursing education program. The Interim Permit allows the examinee to practice as a Graduate Nurse only in the state of Nevada and only for 90 days.
- \* The Interim Permit expires upon notification of examination results, regardless of the time remaining on the Interim Permit. Authority to practice as a Graduate Nurse then ceases.
- \* *Interim Permits will not be extended beyond the original 90 days of issue.*

## Broker/Third Party

- \* If you wish to have a third party act upon your behalf for licensure purposes, please sign the authorization form, have it notarized, and return it to the Board.

## Qualifications for Nevada Licensure

1. You graduated from an approved school of nursing with a nursing certificate (LPN), or a diploma or nursing degree (RN),
2. You passed the NCLEX licensing examination,
3. You have a U.S. Social Security number,
4. You have completed and submitted the fingerprint card, and
5. The Board has received and cleared your fingerprint reports.

## General Information

- \* Follow all instructions. All questions in all sections must be answered completely. *Incomplete applications will not be processed.*
- \* Your application for licensure is valid for one year from the date received by the Board. It is your responsibility to follow up with the Board to determine the ongoing status of your application.
- \* The address furnished on this application will become your address of record.
- \* You must notify the Board, in writing, within 30 days of any change in your address of record.
- \* You may check to see if your license has been issued by visiting the license/certification verification section of our website [www.nevadanursingboard.org](http://www.nevadanursingboard.org). **Nevada does not issue hard card licenses. No license card will be mailed to you.**
- \* **Timeframe:** As processing of your application is dependent on receiving documents from outside sources, we are unable to provide specific timeframes for processing.
- \* Once your license is issued, you will not receive notice of licensure expiration dates or licensure renewal reminders from the Board. You are responsible for knowing and tracking your licensure expiration date. You are **strongly encouraged** to register with Nursys e-Notify. This is a free of charge innovative nurse licensure notification system where you receive real-time notifications about your nursing license status. The system provides automated notice of licensure status and publicly available discipline data directly to you. Information contained on the e-Notify system is considered primary source equivalent. e-Notify may be access via Board's website or directly through [www.nursys.com](http://www.nursys.com).