2015 – 2020 ACTION PLAN

Dean of Students

MISSION

THE DEAN OF STUDENTS (DOS) IS RESPONSIBLE FOR DEVELOPING AND OVERSEEING PROGRAMS THAT ENABLE STUDENTS TO REALIZE THEIR FULLEST INTELLECTUAL AND PERSONAL POTENTIAL, AND FOR INTEGRATING STUDENT LIFE EXPERIENCES WITH NEVADA STATE COLLEGE’S EDUCATIONAL MISSION. BY WORKING WITH AND REPRESENTING NEVADA STATE COLLEGE’S DIVERSE STUDENT BODY, THE DOS WILL ENSURE A REINFORCING RELATIONSHIP BETWEEN THE ACADEMIC AND NON-ACADEMIC AREAS OF THE COLLEGE. THE DOS IS RESPONSIBLE FOR ADMINISTERING NSC’S POLICIES AND PROCEDURES REGARDING STUDENT RIGHTS AND RESPONSIBILITIES AND WORKING COLLABORATIVELY WITH ACADEMIC DEANS AND FACULTY TO ACHIEVE STUDENT SUCCESS. THE DOS WILL SERVE AS A POINT OF INFORMATION FOR STUDENTS AND RESPOND TO STUDENTS’ NEEDS.

ACTION PLAN ITEMS AND ALIGNMENT

ENRICHMENT

Student of Concern Committee: Will continue to chair the SOCC and promote its growth and development. In addition to the work we are currently doing on the committee, I would like to address the following:

1. Develop a more effective method of data collection to inform our work. Utilizing the KBOX program for the SOCC documentation will allow us to examine the following: total time spent working with each student; the frequency of interventions provided; the relationship between the SOCC and student retention; student demographics in relation to the SOCC. (2.13)
2. Evaluate and revise our reporting categories and subcategories to more accurately reflect the wide range of presenting problems of our students. (2.13)
3. Evaluate and revise our closure categories to more accurately reflect outcomes. (2.13)
4. Develop campus outreach programming/workshops to students, faculty, and staff regarding issues relevant to our students and overall success (e.g., stress management; depression and anxiety; self-efficacy; cognitive behavioral strategies; alcohol and drug use). (2.13)
5. Continue to serve as liaison between NSC and UNLV CAPS to ensure that our students are able to access services in a timely manner and to begin discussions on bringing clinicians to NSC campus. (2.13)
6. Receive continued training in threat assessment best practices. (2.13)

NSSA/Student Club and Organizations

1. Work with NSSA leaders to develop collaborative programs with academic departments across campus. We will develop at least 3 collaborative projects with academic programs across campus in the next year. (2.5)
2. Work with NSSA leaders to implement policy of data driven decisions for NSSA initiatives. NSSA will identify clear performance measures for all of their events and gather data accordingly. Data will be utilized to improve and modify events planning for future events. (2.7; 2.8; 2.9)
3. To improve fiscal responsibility, I will work with NSSA leaders to implement budget policy that is congruent with NSC’s budget process. NSSA will develop itemized, working budget for the upcoming fiscal year, and once approved, will adhere to spending as outlined in the budget. (2.7; 2.8)
4. Will collaborate with Institutional Research to examine relationship between engagement in co-curricular activities and student success. (2.8)
IMPACT

**Internships for Academic Credit:** Will continue to work with Dr. Cresiski to develop and expand internship opportunities across disciplines.

1. We will expand the History, Criminal Justice, and Business internship programs to include 10-15 students per semester. In doing so, we will develop additional placement sites in the community and work with supervising faculty on recruitment efforts. (3.5; 3.8; 3.9)
2. We will pilot internship courses for Visual Media, Physical and Life Sciences, and Communications. (3.5; 3.8; 3.9)
3. We will continue to maintain 25 students for the PSY 497 class, and look to expand placement options in adult mental health, geropsychology, forensic psychology, and Veteran’s programs. (3.5; 3.8; 3.9)

**Community Based Research:** Will continue to work with Dr. Cresiski on increasing research opportunities for faculty and students.

1. We will continue to meet with various community organizations to discuss and evaluate their research needs. We hope to eventually develop a community based research class, where recruited students can actively work on community based research projects under the supervision of a faculty member(s). (3.3; 3.8; 3.9)
2. Will work with Dr. Wendi Benson on utilizing community data sets in her business and psychology statistics classes. Will continue collaboration with Foundation for an Independent Tomorrow (FIT) Program for her psychology statistics class. This is a felony re-entry program, and FIT has an extensive database. They have requested assistance in evaluating the outcomes of their re-entry job program, which incorporates motivational interviewing strategies to address ambivalence towards work for convicted felons. This project also has the potential for a publication submission. (3.3; 3.8; 3.9)
3. We will also continue to develop independent study opportunities for students in community based research projects. (3.3; 3.8; 3.9)

**Career Services Center:**

1. Will work with in-coming Director on identifying short and long-term goals for the CSC.
   a. Internal goals will focus on retention initiatives (incorporating CSC into the curriculum, working with faculty to present in classes and integrate career exploration with freshman and sophomore students, increasing marketing efforts to students, increasing student training and use of Career Beam software, assisting juniors and seniors with job search skills, identifying appropriate internships, and meeting with Deans of LAS, SON, and SOE to identify needs in relation to the CSC) (3.2; 3.3; 3.6)
   b. External goals will focus on developing community relationships related to employment and internship opportunities for students (job/fairs and on-campus interviews) (3.8; 3.11)
2. Will increase collaboration with Alumni Relations:
   a. Evaluate and interpret CSO Outcomes Survey data regarding employment status and graduate school enrollment. (3.7)
   b. Will send discipline specific reports to various academic departments regarding employment and graduate school enrollment for their graduates. (3.7)
   c. Will develop alumni mentorship programs for current students. (3.10)
3. Will more effectively collect CSC data using CSO software to inform our programming (e.g., total number of students served, student demographics, types of interventions provided, most effective outreach strategies, assess relationship between CSC use and job placement). (3.6)