

**Sarah Frey**  
**Provost & Vice President for**  
**Academic Affairs**

- Chief Academic Officer
- Co-Chair, Executive Budget Committee
- Executive leadership for college
- Fiscal resource manager
- Faculty recruitment and development
- Provost lecture series
- Academic and student policies
- Promotion and tenure
- Third year review
- Sabbatical requests
- Stipend review and approval
- Program development and reviews
- External relations

**Tony Scinta**  
**Executive Vice**  
**Provost**

- Strategic enrollment management
  - Recruitment
  - Student retention & graduation
- NSHE Liaison
- Institutional partnerships (NSHE)
- NWCCU Accreditation Liaison Officer
- Academic initiatives & special programming
- Workforce analysis & planning
- College-wide personnel development
- Curriculum review

**Gregory Robinson**  
**Vice Provost for Student**  
**Success & Institutional**  
**Innovation**

- Core curriculum
- Online program planning
- Statewide program planning
- Dual Credit
- Study abroad
- Teaching Fellows Institute
- Alternative course delivery
- Communications (newsletter, Provost's website, etc.)

**Gwen Sharp**  
**Vice Provost for Academic**  
**Initiatives & Strategy**

- Faculty retention initiatives
- Faculty scholarship initiatives (Seed grants, SSI)
- Student research initiatives (URCWC)
- Institutional Review Board (IRB)
- Grant submission oversight
- Academic and student policy development
- College Success lecturers
- Student petitions/appeals
- NWCCU accreditation reporting
- Market research oversight

**Angela Brommel**  
**Senior Advisor**  
**Executive Director for the Arts**

- College-wide arts engagement & expansion
- Strategic arts initiatives & partnerships
- Oversee Office for the Arts and its initiatives & programs
- Chief Curator, NS Collections
- Division of Advancement liaison
- External relations
- Campus beautification & creative placemaking/keeping

**Sita Sales**  
**Director of Operations for Academic Affairs**

- Calendar and project management for the Provost and Executive Vice Provost
- Budget management
- Travel and purchasing
- Student petitions/appeals
- Promotion, tenure & third year review oversight
- Report submittals
- Stipends
- Provost events and special projects

**Leonor Pena**  
**Administrative Assistant IV**

- Administrative support and calendar management for the Vice Provosts and the Workforce Development Director
- Travel, purchasing, and contracts for academic Affairs
- Business, HR and Workday Liaison
- Seed Grant support
- Special events



**OFFICE OF THE**  
**PROVOST**  
**POINT OF CONTACT**