



## ADMINISTRATIVE POLICY

# Federal Pell Grant 7.1

## Calculating Federal Pell Grant Awards

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### POLICY STATEMENT

- 1) Students must apply using the Free Application for Federal Student Aid (FAFSA) in order to qualify for the Federal Pell Grant. The resulting Expected Family Contribution (EFC) which is determined by the Department of Education is used to determine a student's eligibility for the Pell Grant.
- 2) If the student has been selected for the verification process either by the Department of Education or by NSC Financial Aid, that process must be completed before a Federal Pell Grant award will be calculated. If the student is selected for verification after an award has been calculated, and while still enrolled in the award year, NSC will require verification to be completed before any further disbursements of Federal Pell Grant will be made. If the student does not submit required documentation for verification within the requested timeframe, any previously disbursed funds for that award year will be returned and be reported as an overpayment to ED.
- 3) Only undergraduate students working on their first Baccalaureate degree can qualify for the Federal Pell Grant. Students enrolled in post-Baccalaureate programs are not eligible for the Federal Pell Grant.
- 4) Nevada State College offers its degree and certificate programs in two standard 15 week semesters of instructional time, with twelve credit hours in a semester constituting full time enrollment. The Federal Pell Grant for a payment period, *i.e.*, an academic term, for a student in a program using standard terms with at least 30 weeks of instructional time in two semesters is calculated by:
  - a) Determining his or her enrollment status for the term;
  - b) Based upon that enrollment status, determining his or her annual award from the Payment Schedule for full-time students or the Disbursement Schedule for three-quarter-time, half-time, or less-than-half-time students; and
  - c) Dividing the annual award amount by two at institutions using semesters.
- 5) A single disbursement may not exceed 50 percent of any annual award. If a payment for a payment period would require the disbursement of more than 50 percent of a student's annual award in that payment period, NSC shall make at least two disbursements to the student in that payment period. NSC may not disburse an amount that exceeds 50 percent of the student's annual award until the student has completed the period of time in the payment period that equals, in terms of weeks of instructional time, 50 percent of the weeks of instructional time in the program's academic year. Students enrolled in the RN-BSN program will have one disbursement per module, up to two per semester.
- 6) If a student enrolls in a payment period that is scheduled to occur in two award years, as is the case with NSC's summer semester, the entire payment period will be considered to occur within the trailing award year. NSC will pay a student with funds from the trailing award year.

- 7) The amount of a student's award for an award year may not exceed his or her Scheduled Federal Pell Grant award for that award year.
- 8) If a student who receives a Federal Pell Grant at one institution subsequently enrolls at NSC in the same award year, the student may receive a Federal Pell Grant at NSC only if the student submits a valid SAR to NSC or NSC obtains a valid ISIR. NSC will calculate the student's award according to section 1 of this policy. NSC may pay a Federal Pell Grant only for that portion of the academic year in which a student is enrolled at NSC. The grant amount must be adjusted, if necessary, to ensure that the grant does not exceed the student's Scheduled Federal Pell Grant for that award year. If a student's Scheduled Federal Pell Grant at NSC differs from the Scheduled Federal Pell Grant at the first institution, the grant amount at NSC is calculated as follows:
  - a) The amount received at the first institution is compared to the Scheduled Federal Pell Grant at the first institution to determine the percentage of the Scheduled Federal Pell Grant that the student has received.
  - b) That percentage is subtracted from 100 percent.
  - c) The remaining percentage is the percentage of the Scheduled Federal Pell Grant at NSC to which the student is entitled.

The student's Federal Pell Grant for each payment period is calculated according to the procedures in section 1 of this policy unless the remaining percentage of the Scheduled Federal Pell Grant at NSC is less than the amount the student would normally receive for that payment period. In that case, the student's Federal Pell Grant is equal to that remaining percentage. A transfer student shall repay any amount received in an award year that exceeds his or her Scheduled Federal Pell Grant.

## REASON FOR POLICY

This section is required 34 CFR [690.63](#)

## CONTACTS

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## RELATED INFORMATION

34 CFR 690.64 and 34 CFR 690.65

## HISTORY

Updated July 7, 2014

Updated May 25, 2017

- Added to item 6: "Students enrolled in the RN-BSN program will have one disbursement per module, up to two per semester."