

**Faculty Senate Meeting Minutes
September 10, 2018**

FACULTY SENATE MEMBERS

Present?	Senator / Representative	Position	Proxy Name?
Y	Ballif, Serge	2nd year senator	
Y	Bieser, Kayla	1st year senator	
Y	Bryans-Bongey, Sarah	2nd year senator	
Y	Caputo, Cristina	1st year senator	
N	Edmonds, Jennifer	2nd year senator	
Y/Proxy	Evanski, Andrew	1st year senator	Susan Growe
N	Fernan, Cecelia	2nd year senator (replacing Bonnell)	
Y	Haff, Darlene	2nd year senator	
Y	Howerton, Amber	1st year senator	
Y	Jewell, Samantha	at-large senator	Arrived 5:28 pm
Y	King, Nathaniel	2nd year senator (replacing Hobscheid)	
Y	Kunkle, Alexander	2nd year senator	
Y	LaMotte, Phil	1st year senator	
Y	Larocco, Angelo	1st year senator (subbing for Borines)	
Y	Le-Nguyen, Janice	2nd year senator	
Y	Mari, Vanessa	1st year senator	
Y	Marshall, Shantal	2nd year senator/Parliamentarian	
Y	Meyerowitz, Beth	2nd year senator	Arrived 4:30 pm
Y	Naumann, Laura	1st year senator/Secretary	
N	Pazagardi, Leila	NFA, non-voting	
Y	Peters, Abby	Chair, non-voting	
Y	Rosales-Lagarde, Laura	1st year senator	
Y/Proxy	Sales, Sita	1st year senator	Mick Haney
Y	Scano, Andra	2nd year senator	
Y	Silva, Nathan	1st year senator	
Y	Woydziak, Zachary	Past Chair, non-voting	

Quorum Met -- 20 voting members; 21 members by end of meeting

GUESTS

1. Bart Patterson, President
2. Vickie Shields, Provost
3. Amber Lopez-Lasater, Chief of Staff
4. Gwen Sharp, AVP of Academic Initiatives
5. Gregory Robinson, AVP of Student Success

Time	Agenda Item	Type of Item
	<p>I. CALL TO ORDER The meeting was called to order by Faculty Senate Chair Abby Peters at 4:02 pm.</p> <p>Senate sang Chair Peters Happy Birthday. Chair Peters reminded Senate of beginning to use proper Robert's Rules.</p>	
	<p>II. A. APPROVAL OF AGENDA Motion, Marshall Second, Haff Vote: 17-0-0</p> <p>II. B. APPROVAL OF MINUTES Motion to approve, Haff Seconded, Howerton Vote: 17-0-0</p>	Action
	<p>III. OPEN MEETING PRESENTATIONS</p>	
<p>4:10 - 4:25</p> <p>Ended 4:20 pm</p>	<p>III. A. President Updates; President Bart Patterson</p> <ul style="list-style-type: none"> ● Provided positive update about possible donation towards SOE building that will help meet the \$6million fundraising goal ● State Public Works Board meeting -- recommended SOE building as critical; no other higher education project was recommended ● 1st residential housing project at NSC approved by BOR (soft opening Fall 2019) ● Addressed Senate about DUI incident; has committed to not drink at NSC events and to not drink and drive ever; has not done so since incident; appreciates vote of confidence ● Working to gain confidence of those voting no confidence; acknowledges that vote may include other feelings about success of leadership; working with exec team/leadership to address concerns <ul style="list-style-type: none"> ○ Highlighted work of CEDI subcommittee that developed Search Committee Handbook as successful example of identifying need (e.g., diversifying the faculty) and addressing via shared governance ● Highlights role as President; meets with direct reports such as executive team (meets weekly for an hour); meets with faculty senate / nssa / CEC (chairs once a month) <ul style="list-style-type: none"> ○ Has many direct reports to ensure things are moving forward ○ Has large external role ● State of the College Address (Tuesday, 9/18 at 8:30 AM) <ul style="list-style-type: none"> ○ Guiding Goal for this year: Fight for INFRASTRUCTURE--need more faculty, student support, administrative support; need space <p>4:20 PM Welcome from Provost Shields</p> <ul style="list-style-type: none"> ● Welcomed new senators; discussed appreciation for moving towards open vs. closed portion of the meeting ● Highlights improvements to release time for Chair / Vice Chair <ul style="list-style-type: none"> ○ To allow for more NSHE participation ○ For more policy development 	Information

	<ul style="list-style-type: none"> ● Shared quote about shared governance leading to prosperous colleges/university ● Look for Provost's annual goals that will appear in upcoming Provost Email Updates ● Moving into Phase 2 of strategic planning -- reviewing comments shared at Convocation. Big ideas: <ul style="list-style-type: none"> ○ 1) improving graduation rates (completing students) ○ 2) maintaining great NSC culture <p>Ended 4:24</p>	
<p>4:25 - 4:35</p> <p>Ended 4:36 pm</p>	<p>III. B. Policy Priorities; AVP Acad. Initiatives Gwen Sharp/Chief of Staff Lopez-Lasater</p> <ul style="list-style-type: none"> ● Chief of Staff Lopez-Lasater reviewed Procedure for Developing Policy. <ul style="list-style-type: none"> ○ Policy originator (identified need or NSHE requires) <ul style="list-style-type: none"> ■ Policies cannot be originated by individuals ■ Must be originated by Units or groups ○ Feasibility review (legal) -- current bottlenecks due to loss of system counsel ○ Academic policies (and some administrative policies) come to Senate for review. ○ Undergoes feasibility review again ○ Then review by Exec team/President ● Discussed new project with AVP Gwen Sharp to categorize policies (using CSU Pueblo framework) <ul style="list-style-type: none"> ○ Could then drill down into specific policies under each superordinate category on website ○ All policies will now be labeled with number ● Current work: <ul style="list-style-type: none"> ○ Working with Marketing / AdLava to build prototype shell for uploading policies to website ○ Reviewing current policies ○ Moving drafts through the approval process <ul style="list-style-type: none"> ■ Highlighted recent policies from last academic year and where they are currently at (e.g., awaiting signatures / legal review) ■ Ad hoc committees: Free Speech Policy (Ad Hoc committed; Summer Compensation (Graziano) ■ Upcoming: Department Chair (Gwen), IRB (Gwen) <p><u>Discussion:</u></p> <ul style="list-style-type: none"> ● Senator Scano -- What is the status of Graduate School Policy/Handbook? <ul style="list-style-type: none"> ○ Gregory Robinson said there is a group working on it. 	<p>Information</p>
<p>4:35 - 4:45</p>	<p>III. C. Student CARE Team Policy Update, AVP Acad. Initiatives Gwen Sharp</p> <ul style="list-style-type: none"> ● Policy has not revised what the CARE team does or offers ● Updating name from "Student of Concern" to Student "CARE" team ● Removed language on medical leave of absence policy; will create a different policy 	<p>Information</p>

	<ul style="list-style-type: none"> ● Removed language to digital storage; don't use X drive, use K box. ● Removed reference to specific people's name (e.g., Rich Yao) and replaced with title (Dean of Students) ● Added explicit statement about records retention (using FISCAL YEAR + 3 YEARS; or until student graduates, or whichever is longer) <ul style="list-style-type: none"> ○ Consider using judicious language when submitting referral because all information is document and kept using record retention policy above (e.g., undocumented students; sexual assault) <p><u>Discussion:</u></p> <ol style="list-style-type: none"> 1. Senator King -- Recommends to include language under the "Responsibilities" section that the Dean of Students / Case Manager should follow up with person who made referral to let them know that action has been taken (not required to give specific details). 	
<p>4:45 - 4:55</p>	<p>III. D. Curriculum Committee Updates, Curriculum Chair Amber Howerton</p> <ul style="list-style-type: none"> ● Deadline Reminders: <ul style="list-style-type: none"> ○ October 1st -- due dates for MINOR changes to degree plans; core curriculum changes ○ November 1st -- due dates for course proposals and pre-req changes ○ Spring (March - Feb) -- new degree OR substantive changes to degree (can take up to two years); ● Goals for this year: <ul style="list-style-type: none"> ○ Added a September meeting (next Tuesday); <ul style="list-style-type: none"> ■ Currently only two proposals; ■ Deans need to push proposals forward through On-Base ○ Modify ways that proposals move through the system <ul style="list-style-type: none"> ■ e.g., Core Curriculum has bypassed faculty senate (faculty feedback -- WHY?!?!) ○ Will call two meetings (one in fall, one in spring) -- involve Deans/Provost to review process to include core curriculum review at faculty senate ● How to propose a class <ul style="list-style-type: none"> ○ Step 1: Talk to chair to see if it's something that would benefit program ○ Step 2: Complete and Submit Course Proposal Form (links available from portal) ○ Step 3: Approval process <ul style="list-style-type: none"> ■ Chairs / Deans ■ Curriculum Committee (meets 1x month) ■ Senate Information Item (for degree changes only) ■ Senate Action Item (for degree changes only) ○ You are responsible for getting CCN approval from other NSHE schools. Must be submitted to Chair of Curriculum Committee prior to moving forward to Provost. ○ Do due diligence if your proposals impact other programs / 	<p>Information</p>

	<p>degrees</p> <ul style="list-style-type: none"> ● Provost Shields added details about “NSHE Planning Report” specifically for NEW degrees. Can make degree additions ANNUALLY for submission by November meeting. Degree proposals must be included within the Planning Report. <p>Ended 5:02 pm.</p>	
	IV. CLOSED MEETING PRESENTATIONS	
5:00 - 5:10	<p>IV. A. NSHE CODE 2.2: Freedom of Expression; Chair Abby Peters</p> <ul style="list-style-type: none"> ● Send Chair Peters any feedback you have on the proposed NSHE policy language under Section 2.2 (in bold italics). ● Has been presented as information item at Sept BOR; will go as action item at Oct 19th BOR. 	Information
5:10 - 5:15	<p>IV. B. Ad hoc committee: NSC Free Speech Policy</p> <ul style="list-style-type: none"> ● NSC ad hoc committee: currently Andra Scano, Chris Harris, & Christine Beaudry, Amber Lopez-Lasater, & Edith Fernandez. <ul style="list-style-type: none"> ○ Met three times before summer; none through summer ○ Early october meeting ○ Committee members has provided reports; just no framework yet ● Senator Scano provides updates of what has taken place over the summer; says President Patterson has made this a priority. ● Committee is reviewing: <ul style="list-style-type: none"> ○ locations (classrooms; outdoor spaces) ○ What is free speech vs. harmful speech ○ Reviewing lawsuits -- what was not held up in court of law ● Priority is to get form in place; define spaces <p>Move to form an ad hoc committee, Marshall Seconded, Howerton</p> <p>Move to previous question, Marshall Seconded, Haff Vote: 17-0-3</p> <p>Motion to form a Senate ad hoc committee for Free Speech Policy Vote: 17-1-2; motion carries</p>	Action
5:15 - 5:20	<p>IV. C. Election of Vice Chair; Chair Abby Peters</p> <p><u>Discussion:</u></p> <ul style="list-style-type: none"> ● Past Chair Woydziak mentioned being able to serve the faculty as prime reason for serving. ● Senator Kunkle raised the issue that administrative faculty are prohibited from holding role of Chair (but can be Vice-Chair); revisit change in by-laws? <p><u>Nomination:</u></p>	Action

	<ul style="list-style-type: none"> • Senator Jewell nominated Serge Ballif, accepted • Senator Jewell nominated Vanessa Mari, declined • Senator Rosales nominated Darlene Haff, declined <p>Motion to elect Serge Ballif as Vice Chair, Growe Seconded, Haff Vote: 21-0-0</p>	
5:20 - 5:25	<p>IV. D. Suspension of Inactive Committees; Chair Abby Peters</p> <p>Move to create a committee that addresses policy (combining some existing committees), Marshall Second, Jewell</p> <p>Move to postpone suspension/consolidation of Standing Committees until next meeting, Jewell Second, Marshall</p>	Action
5:25 - 5:40	<p>IV. E. Committee Chair Elections; Chair Abby Peters</p> <p>Motion to elect some known committee chairs for 2018-2018 year, Jewell Seconded, Rosales Vote: 21-0-0</p> <p><u>Elected Chairs:</u></p> <ul style="list-style-type: none"> • Bylaws, Sarah Bryans-Bongey • Facilities & Campus Planing, Jennifer Edmonds • Regent's Awards, Janice Le-Nguyen 	Action
5:40 - 5:50	<p>V. CHAIR'S UPDATES, Chair Abby Peters</p> <ul style="list-style-type: none"> • See google slides on Canvas <p><u>Upcoming Events:</u></p> <ul style="list-style-type: none"> • Call for October FS Meeting agenda items - Monday, September 10 • State of the College Address - Tuesday, September 18th, 9:00 - 10:00 AM • Scorpion's Calling - Thursday, September 20th, 4:30 - 9:00 PM • NSHE Diversity Summit @NSC - Friday, October 5th, all day • Fall Open House - Thursday, November 8th, evening 	Information
Est. 5:50 PM	<p>VI. ADJOURNMENT</p> <p>The meeting was adjourned by Faculty Senate Chair Abby Peters at 5:54 pm.</p> <p>Motion to adjourn, Chair Peters Seconded, Marshall</p>	