

**Faculty Senate Meeting Minutes
November 5, 2018**

FACULTY SENATE MEMBERS

Present?	Senator / Representative	Position	Proxy Name?
Y	Bieser, Kayla	1st year senator	Arrived 4:05
Y	Bryans-Bongey, Sarah	2nd year senator	
Proxy	Caputo, Cristina	1st year senator	Laura Carroll
N	Edmonds, Jennifer	2nd year senator	
N	Evanski, Andrew	1st year senator	
Y	Fernan, Cecelia	2nd year senator	
Y	Goodrich, Sam	1st year senator	
Y	Haff, Darlene	2nd year senator	
Y	Howerton, Amber	1st year senator	
Y	Jewell, Samantha	at-large senator	Arrived 4:05
Y	King, Nathaniel	2nd year senator	
Y	Kunkle, Alexander	2nd year senator	
Y	LaMotte, Phil	1st year senator	
Y	Larocco, Angelo	1st year senator (subbing for Borines)	
Y	Le-Nguyen, Janice	2nd year senator	
Y	Mari, Vanessa	1st year senator	
Y	Marshall, Shantal	2nd year senator/Parliamentarian	
Proxy	Meyerowitz, Beth	2nd year senator	Lori Navarette
Y	Naumann, Laura	1st year senator/Secretary	
Y	Rosales-Lagarde, Laura	1st year senator	Arrived 4:08
Y	Tapia, Raul	2nd year senator	Arrived 4:08
Y	Scano, Andra	2nd year senator	
Y	Silva, Nathan	1st year senator	
16	Total Voting Present	At 4:01 pm	
Yes	Quorum Met?		
Y	Peters, Abby	Chair, non-voting	
Y	Ballif, Serge	Vice Chair, non-voting	
Y	Woydziak, Zachary	Past Chair, non-voting	
Y	Pazagardi, Leila	NFA, non-voting	

GUESTS

1. Anthony Ruiz
2. Sandi Patton
3. Amber Lopez-Lasater
4. Vickie Shields
5. Gwen Sharp

Time	Agenda Item	Type of Item
Est. 4:00 pm	I. CALL TO ORDER The meeting was called to order by Faculty Senate Chair Abby Peters at 4:01 pm.	
Est. 4:05 pm	II. APPROVAL OF AGENDA AND MINUTES Motion to approve minutes from September Motion, Haff Seconded, Howerton Motion carries	Action
	III. OPEN MEETING PRESENTATIONS	
4:05 - 4:10 pm Est. 4:09	III. A. Anthony Ruiz - Government Relations <ul style="list-style-type: none"> ● Started October 1, 2018 ● Faculty participated in my interview process (Abby/Laura N.) ● Discussed ways that my position can help senate ● Represent the College to elected officials; businesses ● Act as a connection point to advance goals of College ● Had been working for LVGEA ● Have audited/sat-in on several classes to experience what it's like as a student at NSC ● "Nevada State Day" at Legislature <p><u>Questions:</u></p> <ul style="list-style-type: none"> ● Senator Scano - How does your role differ from President Patterson? <ul style="list-style-type: none"> ○ Definitely related; Ruiz reports directly to President ○ Bart can't be everywhere, helps build out team to represent NSC ○ Will be in Carson City during legislature for most of next year 	Information
4:10 - 4:15 pm Est. 4:16 pm	III. B. Sandi Patton - DRC Technology Update <ul style="list-style-type: none"> ● Presented about two new softwares available to students ● TEXT HELP - Can highlight words to get definitions; writing and study skill supports <ul style="list-style-type: none"> ○ Currently available in Portal; but have not launched widely until training materials are available ● SONOCENT - Audio note-taking system; can sync PPT with instructor's lecture; student can highlight what you're saying <ul style="list-style-type: none"> ○ Students must sign policy regarding recording lectures; not posting audio → code of conduct violation ● In process of launching database - AIM portal <ul style="list-style-type: none"> ○ Can send tests through this secure system ○ Syncs with PeopleSoft 	Information

<p>4:15 - 4:30 pm</p> <p>Est 4:31 pm</p>	<p>III. C. Vickie Shields - Provost's Updates</p> <p><u>Three Updates:</u></p> <p>1) Strategic Planning</p> <ul style="list-style-type: none"> a) Moving into the most exciting part → working groups and town halls b) Building a living, breathing plan c) First Standing Committee meeting: November 19th <p>Senator Ballif -- Suggested sending formal calendar invites; Provost Shields will ask Sita to send invites</p> <p>2) Expedited Faculty Requests</p> <ul style="list-style-type: none"> a) Quick turnaround and back and forth with rankings; approvals b) 16 additional positions; ads being loading into workday now; quick turnaround c) Where will we put them? Have met with architects on Dawson remodel d) Line is not lost if don't make a hire this year <p>3) Office Hours</p> <ul style="list-style-type: none"> a) SOE - Nov 19 - 10 - 12 pm b) LAS - Dec 3 - 11 - 1 pm 	<p>Information</p>
<p>4:30 - 4:40 pm</p> <p>Est 4:34 pm</p>	<p>III. D. Gwen Sharp - Workload Policy Revisions</p> <p>Added language from Workload Policy memo from Bart Patterson, President, August 4, 2016</p> <p>1. <u>Clinical and Laboratory Settings</u>: Clinical and laboratory courses do not follow the standard lecture credit-hour model. For clinical and laboratory courses, each hour of instruction constitutes 0.5 Courseload Credit. For instance, a two-hour clinical course counts as 1 Courseload Credit toward the faculty member's overall instructional workload.</p>	<p>Information</p>
<p>4:40 - 5:00 pm</p> <p>Est. 5:04</p>	<p>III. E. Amber Howerton - Curriculum Proposals</p> <p>a. [Information] BAS Allied Health Sciences</p> <ul style="list-style-type: none"> • For students graduating with a specific AAS from College of Southern Nevada • Have created more course options to choose from within major requirements <p>b. [Information] ISC Major Concentration in Leadership</p>	<p>Information</p>

- Adding a 24 credit concentration in ISC degree
- Very similar to minor in Leadership, but 6 more units in electives
- Housed in LAS - Humanities; Derric Carter is point-person for ISC degrees

c. [Information] Minor in leadership

- Brand new minor
- This degree is (currently) housed in Provost's Office; but eventually housed in Humanities or Social Sciences -- pay for budgetary needs (e.g., PTI; already funds FYE programs)
 - a. Senator Tapia -- Is there concern of housing in Provost Office? Who's evaluating faculty for annual/reviews for tenure?
 - b. Hire two PTIs -- no PTIs in mind yet
 - c. All FT faculty will be evaluated by own department
 - d. Gregory Robinson (GR) wants to get it going before moving it into a department
- Coursework has been approved by curriculum committee
 - a. Primarily online degree
 - b. Three courses can be in-person or online
- What is precedent for housing program in Provost's Office?
 - a. Does what faculty have to say have any bearing on outcome?
 - b. GR - doesn't want to force program on any department
- Enrollment -- will the classes fill?
 - a. None of the classes have been proposed as part of the Core Curriculum
- Qualifications of PTIs
 - a. From the community; none chosen at this time
 - b. Will program be successful starting with PTIs?
 - i. No data to support success
- Why not house in Business program?
 - a. Why can't Business faculty vet PTIs?
 - b. GR - Want degree to be interdisciplinary; didn't have background in business
 - c. Business faculty - could be good minor for Business majors
- Why not hire full-time faculty first?
 - a. No answers; hoping to pull from community
- Quality of Program for mostly online program?
 - a. SOE asked; iffiness
 - b. Had been proposed as entirely online
 - c. Faculty request some taught in person -- added 3 courses
- Send questions to Amber to relay to Gregory
 - a. FSEC will set up Google Doc

Provost Shields -- Part of a larger conversation in strategic planning

	<ul style="list-style-type: none"> • Don't have a "University College" to incubate ideas or possible innovative programs 	
Est. 5:00 pm	IV. CLOSED MEETING PRESENTATIONS	
5:00 - 5:05 pm Est 5:16 pm	<p>IV. A. Policy Discussion</p> <p>a. [Action] Department Chair Policy</p> <p>Updated to include more flexible language regarding who can conduct evaluation</p> <p>Motion to table policy for clarification on course release # and stipends Motion, Bryans-Bongey Seconded, Edmonds Motion carries</p> <p>b. [Action] IRB Policy</p> <p>Motion to approve IRB policy Motion, Marshall Seconded, Edmonds Motion carries</p>	Action
5:05 - 5:10 pm Est. 5:17 pm	<p>IV. B. Curriculum Discussion</p> <p>a. [Action] BA in Elementary Ed with Bilingual Concentration</p> <p>b. [Action] Minor in Bilingual Education</p> <p>c. [Action] Minor in Interpreting</p> <p>Motion to approve all three proposals Motion, Proxy Navarrete Seconded, Kunkle Motion carries</p>	Action
5:10 - 5:20 pm	<p>IV. C. Bylaws Update - Standing Committees, Elizabeth Meyerowitz Kayla Bieser</p> <p>Motion to vote for Senator Bieser to take over as Bylaws Chair Motion, Marshall Seconded, Scano Motion carries</p> <p>Keep committee descriptions out of bylaws Proposed changes</p>	Action

	<p>Proposed Committees</p> <table border="1"> <tr><td>10.1.1</td><td>Academic Faculty Affairs</td><td></td></tr> <tr><td>10.1.2</td><td>Administrative Faculty Affairs</td><td></td></tr> <tr><td>10.1.3</td><td>Bylaws and Code</td><td></td></tr> <tr><td>10.1.4</td><td>Curriculum</td><td></td></tr> <tr><td>10.1.5</td><td>Facilities and Campus planning</td><td></td></tr> <tr><td>10.1.6</td><td>Fiscal Affairs</td><td></td></tr> <tr><td>10.1.7</td><td>Library Advisory Board</td><td></td></tr> <tr><td>10.1.8</td><td>Nominations and Elections</td><td></td></tr> <tr><td>10.1.9</td><td>Strategic Planning</td><td></td></tr> <tr><td>10.1.10</td><td>Part-time Faculty Affairs</td><td></td></tr> <tr><td>10.1.11</td><td>Institutional Policy and Procedure</td><td></td></tr> </table> <p>Motion to approve above list as formal standing committees; delete other Standing Committees not included in this list (e.g., Communication, Technology, Diversity & Inclusion) Motion, Naumann Seconded, Haff Motion carries</p> <p>Chair Bieser will update bylaws</p>	10.1.1	Academic Faculty Affairs		10.1.2	Administrative Faculty Affairs		10.1.3	Bylaws and Code		10.1.4	Curriculum		10.1.5	Facilities and Campus planning		10.1.6	Fiscal Affairs		10.1.7	Library Advisory Board		10.1.8	Nominations and Elections		10.1.9	Strategic Planning		10.1.10	Part-time Faculty Affairs		10.1.11	Institutional Policy and Procedure		
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	V. REPORTS																																		
5:20 - 5:25 pm	V. A. Committee Membership <ul style="list-style-type: none"> If you have not done so, please sign up for committees; expectation that you participate on at least one otherwise Chair can assign you Chairs -- please include list of names of non-senators can participate. 	Information																																	
5:25 - 5:35 pm	V. B. Fiscal Affairs Report, Laura Naumann <ul style="list-style-type: none"> Gave updates of process of attending Executive Budget Committee 	Information																																	
Est 5:34																																			
5:35 - 5:45 pm	V. C. Chair's Updates, Chair Peters <ul style="list-style-type: none"> Importance of attending Strategic Planning meetings <ul style="list-style-type: none"> Helps with implementation of initiatives Make a commitment to attend or send proxy on your behalf to each of the five groups/themes Looking for initiatives; program ideas Textbook Costs included in tuition <ul style="list-style-type: none"> New RFP for bookstore; but does not commit us to include it Senator King -- requests to have VP Butler to attend December meeting to discuss RFP Faculty Search Diversity Thresholds 	Information																																	

	<ul style="list-style-type: none"> ○ Attracting & Engaging Diverse Faculty committee -- find diversity make up of the field ○ Should be able to release pools if have done due diligence to attract/recruit diverse applicants ○ May reach out to you for reputable source for determining diversity of PhDs granted ● Space for New Faculty hires <ul style="list-style-type: none"> ○ Architectural assessment -- lease improvements; 50 years ○ Modular spaces ○ Lease spaces near/far <p>Senator Silva -- Space for PTIs to meet with private 1*1 with students; zero accessible space</p> <p>Senator Edmonds -- Can also bring up in Facilities meeting with Rick</p> <p>Senator Le-Nguyen -- Piloting new key-fob door-knobs</p> <ul style="list-style-type: none"> ● Chancellor to visit Faculty Senate <ul style="list-style-type: none"> ○ Waiting to schedule during Dec, Jan, Feb ● Free Speech Statement <ul style="list-style-type: none"> ○ Being delayed at BOR ○ More time for feedback ○ Report back Nov 16; provide support for statements included in aspiration statements (that they're trying to strike) ● Senate Committee Work <ul style="list-style-type: none"> ○ Exec board will reach out to support Committee Chairs with plans, task 	
	<p>VI. NEW BUSINESS</p>	
<p>5:45 - 5:50 pm</p>	<p>VI. A. Call for New Business</p> <ul style="list-style-type: none"> ● Kevin Butler -- RFP for bookstore ● SOE - Who would sit on Promotion & Tenure committee? Is there a process across the schools? <ul style="list-style-type: none"> ○ e.g., someone volunteering all the time ○ Thought senators would run the vote ○ Faculty Academic Affairs -- will research how faculty are chosen ● Scholar's Award -- Due November 16th <ul style="list-style-type: none"> ○ Nomination from academic/admin faculty ○ Student must be enrolled in 9 credits ○ Nomination -- name and email address ○ \$5,000 award 	<p>Information</p>
	<p>VII. ADJOURNMENT</p> <p>The meeting was adjourned by Faculty Senate Chair Abby Peters at 5:56 pm. Motion, Peters Second, Marshall Motion carries</p>	