# A TO Z RESOURCE CONTACT LIST

<table>
<thead>
<tr>
<th>Department</th>
<th>Phone</th>
<th>Email</th>
<th>Location</th>
</tr>
</thead>
<tbody>
<tr>
<td>Academic Advising Center (AAC)</td>
<td>(702) 992-2160</td>
<td><a href="mailto:aac@nsc.edu">aac@nsc.edu</a></td>
<td>RSS 250</td>
</tr>
<tr>
<td>Academic Success Center (ASC: Tutoring)</td>
<td>(702) 992-2940</td>
<td><a href="mailto:asc@nsc.edu">asc@nsc.edu</a></td>
<td>RSC 256</td>
</tr>
<tr>
<td>Admissions &amp; Recruitment</td>
<td>(702) 992-2170</td>
<td><a href="mailto:recruitment@nsc.edu">recruitment@nsc.edu</a></td>
<td>RSS 105</td>
</tr>
<tr>
<td>Bookstore</td>
<td>(702) 992-2340</td>
<td><a href="mailto:colleen.taibi@nsc.edu">colleen.taibi@nsc.edu</a></td>
<td>RSC 110</td>
</tr>
<tr>
<td>Career Services Center</td>
<td>(702) 992-2611</td>
<td><a href="mailto:career@nsc.edu">career@nsc.edu</a></td>
<td>RSC 128</td>
</tr>
<tr>
<td>Case Manager</td>
<td>(702) 992-2514</td>
<td><a href="mailto:laura.hinojosa@nsc.edu">laura.hinojosa@nsc.edu</a></td>
<td>RSC 250</td>
</tr>
<tr>
<td>Cashier's Office</td>
<td>(702) 992-2120</td>
<td><a href="mailto:cashier.office@nsc.edu">cashier.office@nsc.edu</a></td>
<td>RSS 202</td>
</tr>
<tr>
<td>Community Engagement &amp; Diversity Initiatives (CEDI)</td>
<td>(702) 992-2198</td>
<td><a href="mailto:communityengagement@nsc.edu">communityengagement@nsc.edu</a></td>
<td>RSC 366</td>
</tr>
<tr>
<td>Counseling Services</td>
<td>(702) 754-0807</td>
<td><a href="http://allaboutyoucounseling.org">http://allaboutyoucounseling.org</a></td>
<td>DAW 219</td>
</tr>
<tr>
<td>Course Assistant Program</td>
<td>(702) 992-2107</td>
<td><a href="mailto:danette.barber@nsc.edu">danette.barber@nsc.edu</a></td>
<td>RSC 246</td>
</tr>
<tr>
<td>Dean of Students</td>
<td>(702) 992-2500</td>
<td><a href="mailto:provost@nsc.edu">provost@nsc.edu</a></td>
<td>RSC 372</td>
</tr>
<tr>
<td>Disability Resource Center</td>
<td>(702) 992-2180</td>
<td><a href="mailto:drc@nsc.edu">drc@nsc.edu</a></td>
<td>RSC 123</td>
</tr>
<tr>
<td>Facilities</td>
<td>(702) 992-2200</td>
<td><a href="mailto:facilities@nsc.edu">facilities@nsc.edu</a></td>
<td>DAW M100</td>
</tr>
<tr>
<td>Financial Aid</td>
<td>(702) 992-2150</td>
<td><a href="mailto:fnaid@nsc.edu">fnaid@nsc.edu</a></td>
<td>RSS 200</td>
</tr>
<tr>
<td>Fitness Center</td>
<td>(702) 992-2245</td>
<td>DAW M200</td>
<td></td>
</tr>
<tr>
<td>Human Resources (HR)</td>
<td>(702) 992-2320</td>
<td><a href="mailto:hr@nsc.edu">hr@nsc.edu</a></td>
<td>RSC 325</td>
</tr>
<tr>
<td>Information Technology Services (IT)</td>
<td>(702) 992-2400</td>
<td><a href="mailto:it@nsc.edu">it@nsc.edu</a></td>
<td>RSC 228</td>
</tr>
<tr>
<td>Marydean Martin Library</td>
<td>(702) 992-2800</td>
<td><a href="mailto:library@nsc.edu">library@nsc.edu</a></td>
<td>RSC 203</td>
</tr>
<tr>
<td>Mt. Scorpion Café</td>
<td>(702) 992-2780</td>
<td><a href="mailto:diningservices@nsc.edu">diningservices@nsc.edu</a></td>
<td>RSC Lobby</td>
</tr>
<tr>
<td>Nepantla Program</td>
<td>(702) 992-2680</td>
<td><a href="mailto:nepantla@nsc.edu">nepantla@nsc.edu</a></td>
<td>LAS 132</td>
</tr>
<tr>
<td>Nevada State Student Alliance (NSSA)</td>
<td>(702) 992-2190</td>
<td><a href="mailto:nssa@nsc.edu">nssa@nsc.edu</a></td>
<td>RSC 318</td>
</tr>
<tr>
<td>Office of Arts &amp; Culture</td>
<td>(702) 992-2384</td>
<td><a href="mailto:TheArts@nsc.edu">TheArts@nsc.edu</a></td>
<td>RSC 369</td>
</tr>
<tr>
<td>Petitions</td>
<td>(702) 992-2672</td>
<td><a href="mailto:petitions@nsc.edu">petitions@nsc.edu</a></td>
<td>RSS 166</td>
</tr>
<tr>
<td>Registrar</td>
<td>(702) 992-2110</td>
<td><a href="mailto:registrar@nsc.edu">registrar@nsc.edu</a></td>
<td>RSS 166</td>
</tr>
<tr>
<td>School of Education</td>
<td>(702) 992-2515</td>
<td><a href="mailto:education@nsc.edu">education@nsc.edu</a></td>
<td>DAW 136</td>
</tr>
<tr>
<td>School of Liberal Arts &amp; Sciences</td>
<td>(702) 992-2680</td>
<td><a href="mailto:las@nsc.edu">las@nsc.edu</a></td>
<td>LAS 245</td>
</tr>
<tr>
<td>School of Nursing</td>
<td>(702) 992-2850</td>
<td><a href="mailto:nursing@nsc.edu">nursing@nsc.edu</a></td>
<td>KAB 200</td>
</tr>
<tr>
<td>Student ID Card Services</td>
<td>(702) 992-2400</td>
<td><a href="mailto:its@nsc.edu">its@nsc.edu</a></td>
<td>RSC 228</td>
</tr>
<tr>
<td>Student Housing</td>
<td>(702) 992-2290</td>
<td><a href="mailto:NSCHousing@StudentHousing.com">NSCHousing@StudentHousing.com</a></td>
<td></td>
</tr>
<tr>
<td>TRIO SSS</td>
<td>(702) 992-2550</td>
<td><a href="mailto:trio.sss@nsc.edu">trio.sss@nsc.edu</a></td>
<td>RSC 251</td>
</tr>
<tr>
<td>Writing Center</td>
<td>(702) 992-2750</td>
<td><a href="mailto:writingcenter@nsc.edu">writingcenter@nsc.edu</a></td>
<td>LAS 125</td>
</tr>
</tbody>
</table>

## EMERGENCY SERVICES

University Police Services  | DAW M300
From a campus landline, dial 911.
From any phone, dial (702) 895-3669.

## NON-EMERGENCY SERVICES

From a campus landline, dial 311.
From any phone, dial (702) 895-3668.

## COMMUNITY HUMAN & SOCIAL SERVICES

www.nevada211.org
From any phone dial: 211.
# BeSupported

**ACADEMICS**

**Academic Advising Center (AAC)**
We work collaboratively with students to develop achievable educational and career plans.
**VisIt Us** to discuss changing your major, plan your class registration, and check your degree requirements.

**Academic Success Center (ASC: Tutoring)**
We offer free one-on-one and group study sessions with trained peer tutors.
**VisIt Us** to prepare for a test, review course work, and practice concepts.

**Admissions & Recruitment**
We support students as you enter college and begin your careers as dynamic and forward-thinking professionals.
**VisIt Us** to apply to become a Scorpion, learn more about financial aid, and plan a course of study.

**Bookstore**
We are your one-stop shop for all your class textbooks, spirit gear, supplies, and more! During the academic year, we are open 9 a.m. to 4 p.m. Monday through Thursday and 9 a.m. to 1 p.m. on Friday.

**Disability Resource Center**
We coordinate reasonable accommodations for students with disabilities. **VisIt Us** to check your eligibility, engage in targeted study groups, attend professional development workshops, and become financially literate.

**Writing Center**
We provide writing specialists trained to engage with you, provide feedback, and offer guidance on your specific assignment needs.
**VisIt Us** to get help with a paper and improve your writing skills!

**CAREER PLANNING & SUPPORT**

**Career Services Center**
We assist currently-enrolled students and alumni with major and career exploration, résumé development, and more.
**VisIt Us** to connect with job and internship opportunities, craft a cover letter, and polish your professionalism.

**Human Resources (HR)**
We provide a wide range of employment support services to Nevada State College faculty, staff, and student employees.
**VisIt Us** to discuss Nevada State workplace policies and procedures, or answer your employment or benefits questions. Visit [jobs.nsc.edu](http://jobs.nsc.edu) for employment opportunities.

**General Support**

**Arts & Culture**
We enhance living and learning through arts and culture on campus and in the community.
**VisIt Us** to learn more about art and our art-infused campus.

**Cashier’s Office**
We provide a number of services to assist you with paying for college.
**VisIt Us** to pay your tuition, learn more about payment plan options, and find out about financial aid refunds.

**TRIO SSS**
We foster a strong sense of community and a positive orientation towards success through intentional relationships with peers and mentors for low-income, first-generation, and students with disabilities.
**VisIt Us** to check your eligibility, engage in targeted study groups, attend professional development workshops, and become financially literate.

**Dean of Students**
We are committed to enabling students to realize your full intellectual, professional, and personal potential.
**VisIt Us** to report misconduct and navigate any life challenges hindering your success.

**Financial Aid**
We help students learn more about how to receive and use financial aid to responsibly fund the cost of your education.
**VisIt Us** to ask about the types of aid available, determine your cost of attendance, and get help filling out a FAFSA form!

**Information Technology Services (ITS)**
We are committed to providing you with the technological resources necessary to foster an environment of learning and collaboration.
**VisIt Us** to receive or replace your student ID card, reset your [my.nsc.edu](http://my.nsc.edu) password, and report technical issues with campus equipment.

**Registrar**
We establish, maintain, and assist with student academic enrollment records while upholding and maintaining the policies and procedures of the college.
**VisIt Us** to request a transcript, verify your enrollment, or submit a petition.

**Mt. Scorpion Café**
We offer the campus a perfect blend of culinary classics, a variety of local and organic ingredients, and first-rate catering services for events on campus.
**VisIt Us** to grab a Starbucks coffee, meet with friends, and enjoy fresh ingredients from our campus garden.

**Mt. Scorpion Residential Life Services**
We provide a number of resources to assist you with paying for college.
**VisIt Us** to pay your tuition, learn more about payment plan options, and find out about financial aid refunds.

**CASE MGT**
We are committed to enabling students to realize your full intellectual, professional, and personal potential.
**VisIt Us** to report misconduct and navigate any life challenges hindering your success.

**Financial Aid**
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