

Faculty Senate Meeting Minutes
April 1, 2019

FACULTY SENATE MEMBERS

Present?	Senator / Representative	Position	Proxy Name?
Y	Bieser, Kayla	1st year senator	Arrived 4:27
Y	Bryans-Bongey, Sarah	2nd year senator	Arrived 4:17
Proxy	Caputo, Cristina	1st year senator	Danette Barber
Y	Edmonds, Jennifer	2nd year senator	Arrive 4:08
Y	Evanski, Andrew	1st year senator	
Y	Fernan, Cecelia	2nd year senator	
Y	Goodrich, Sam	1st year senator	
Y	Haff, Darlene	2nd year senator	
Y	Howerton, Amber	1st year senator	
Y	Jewell, Samantha	at-large senator	
Y	King, Nathaniel	2nd year senator	
Y	Kunkle, Alexander	2nd year senator	
Y	LaMotte, Phil	1st year senator	
Y	Le-Nguyen, Janice	2nd year senator	
Y	Mari, Vanessa	1st year senator	
Y	Marshall, Shantal	2nd year senator/Parliamentarian	
Y	Meyerowitz, Beth	2nd year senator	
Y	Naumann, Laura	1st year senator/Secretary	
Y	Rosales-Lagarde, Laura	1st year senator	
Proxy	Tapia, Raul	2nd year senator	Derric Carter
Y	Taber, Anna	1st year senator (subbing for Borines)	
Y	Scano, Andra	2nd year senator	
Y	Silva, Nathan	1st year senator	
	Total Voting Present		
	Quorum Met?		
Y	Peters, Abby	Chair, non-voting	
Y	Ballif, Serge	Vice Chair, non-voting	
Y	Woydziak, Zachary	Past Chair, non-voting	
Proxy	Pazargardi, Leila	NFA, non-voting	Christine Beaudry

GUESTS

1. Vickie Shields
2. Gwen Sharp
3. Vickie Shields
4. Michael Johnson
5. Christine Beaudry
6. Vincent Nava
7. Adam Garcia, Director of Police Services

Time	Agenda Item	Type of Item
Est 4:00	I. CALL TO ORDER	
Est 4:05	II. APPROVAL OF AGENDA AND MINUTES Motion, Haff Seconded, Jewell Motion carries	Action
	III. OPEN MEETING PRESENTATIONS	
4:05 - 4:15 pm Est 4:21	III. A. Introduction: Vice President and Director of the NSHE Southern Command, Adam Garcia Contact Info: 702-895-2634 (main); 702-945-6447 (cell); adam.garcia@nsc.edu Consolidation transition of University Police Services <ul style="list-style-type: none"> ● Implemented in 2016 ● More police presence at TMCC and DRI <ul style="list-style-type: none"> ○ How? -- Employed “smart policing” -- deployed staffing in ways that made more sense ○ Remove duplicate services and provide more boots on the ground ● WNC has asked to join consortium at UNR ● 1st year - saved \$650K; saving \$500K every subsequent year ● Strive to be a “world class” department <ul style="list-style-type: none"> ○ Restructured civilian staffing to better facilitate departmental needs ○ Beginning recruitment and have filled many new positions <ul style="list-style-type: none"> ■ Emergency Management Coordinator ■ Clery Compliance Coordinator ● In first six weeks, have applied for several grants to <ul style="list-style-type: none"> ○ upgrade dispatch system ○ Security upgrades (metal detectors) for campus events ○ Traffic education 	Information
4:15 - 4:30 pm Est 4:45	III. B. Policy Proposals Information & Communication Technology Accessibility Policy [Gwen Sharp] [Gwen] What were outstanding concerns? <ul style="list-style-type: none"> ● Impetus for policy; <ul style="list-style-type: none"> ○ NSHE directive; little wiggle room to what must be included ○ Where possible, leaving it to faculty/unit as responsible party ● What were other campuses doing to comply? <ul style="list-style-type: none"> ○ Spoke with reps at several NSHE schools ○ CSN is behind us in policy; but have adopted some relevant/helpful technologies ○ GBC has fully approved policies, but has just begun implementation so cannot provide concrete (e.g., Blackboard Ally, can integrate seamlessly with Canvas) ○ UNR has adopted even more stringent standards (2.A), but because had been out of compliance (convert everything since 2012) ● NSC Policy highlights: <ul style="list-style-type: none"> ○ Legacy content -- anything created before January 1, 2015 (will not need to meet standards) ● Instructional Designer will have Accessibility component 	Information

	<ul style="list-style-type: none"> ● Hope to adopt Blackboard Ally which integrates with Canvas (WNC and CSN have adopted and like it) <p>Sabbatical Policy [Shantal Marshall]</p> <ul style="list-style-type: none"> ● NSHE sets the number of sabbaticals that each school get; this year were awarded 3. ● No longer require submitting full tenure dossier; only need to report annual rankings from last three years ● Feasibility of proposed work <ul style="list-style-type: none"> ○ Could not have done work if on contract ○ Detailed explanation and timeline ○ Acknowledgement of how faculty's absence will impact department (e.g., class coverage) ● Nathaniel King - Recommendation on composition of sabbatical review committee to include library faculty "one tenured member from each school <u>and library</u>" ● Jennifer Edmonds - is it possible to provide feedback to those not awarded sabbatical since they are allowed to reapply 	
<p>4:30 - 4:40 pm</p> <p>Est 4:56 pm</p>	<p>III. C. Lab Credit Hours; Academic Affairs Chair Shantal Marshall</p> <ul style="list-style-type: none"> ● For a 4 unit science lab course, faculty get 3 hours for 3 unit lecture class and .5 units for 1 hour of lab, so 3 hours of lab = 1.5 units → total 4.5 units <ul style="list-style-type: none"> ○ Labs are like another course prep ○ PALS faculty often teaching 2 lab courses + 3 unit lecture class; effectively prepping 5 courses ○ Many of the lab courses are for pre-nursing only or in core courses; never gotten to teach courses in speciality areas ● At CSN, getting 5.25 FTE for lower-division courses; get 6 credits for 6 hours ● TMC and GBC have 1:1 ratio <p><u>Requests:</u></p> <ul style="list-style-type: none"> ● 6 credit hours ● Class sizes capped according to society recommendations <ul style="list-style-type: none"> ○ Currently biology capped at 34; chemistry capped at 24 ● Monetary Impact: <ul style="list-style-type: none"> ○ FT and lecturers faculty teaching 12/hours week; does not apply to PTIS ○ Reduced class sizes means need for more sections <p>Zach -- NSC's PALS load is equivalent to that of community colleges (5/5); supposed to be 4/4 at NSC to allow for scholarship</p> <p>Nate -- Consider overload ability to be able to teach multiple sections</p> <p>Next steps -- form subcommittee to develop proposals</p>	<p>Information</p>
<p>4:40 - 4:55 pm</p> <p>Est 5:21 pm</p>	<p>III. D. Bylaws Discussion; Administrative Faculty Senators</p> <p>Alex --</p> <ul style="list-style-type: none"> ● Conversations started over a year ago; how administrative faculty feel their needs are being addressed ● Reviewed mission -- inclusive, equity, better communication 	<p>Information</p>

	<ul style="list-style-type: none"> ● Proposed bylaw changes: <ul style="list-style-type: none"> ○ increased representation by changing ratio for academic faculty (1:5) and administrative faculty (1:20) to (1:10) for both, not to exceed 50% ○ Administrative faculty allowed to serve as Senate Chair; what to do about course release; seek approval from supervisor ○ Proposed to eliminate closed portion of faculty senate (open meeting laws) ● History of representation? <ul style="list-style-type: none"> ○ Hard to document, but ratios have changed over time ● Benchmarking <ul style="list-style-type: none"> ○ Many schools have separate bodies (e.g., CSN = Administrative Faculty Assembly) ○ UNR and UNLV include both, but have admin caps <p><u>Q&A:</u></p> <ul style="list-style-type: none"> ● Zach - Would concerns be better addressed with two separate bodies? ● Alex/Janice - Hesitate to split b/c of involvement in many of the curricular pieces (e.g., Petitions; Curriculum); <ul style="list-style-type: none"> ○ Want to maintain current body and explore other models; e.g., Chair and Vice Chair alternate ○ Kayla - consider protections of tenure to be a voice; also faculty senate is not subject to open meeting law ● Sam - what specific examples of admin faculty needs having not been met? <ul style="list-style-type: none"> ○ Phil - an example is surrounding collective bargaining; also budget process in terms of possible academic faculty lines reducing overall budget; ability to serve as chair (e.g., “can’t represent academic faculty bc don’t have experience”; argument could go both ways) ○ Alex -- collective bargaining would change the landscape of faculty senate that also impacts admin faculty ● Abby - clarifies that NFA collective bargaining is separate from faculty senate ● Christine Beaudry -- confirms distinction between NFA vs faculty senate ● Nathaniel King -- reconsider ratio for Library; currently only at 1 <p>Next steps: --Special meeting with open-dialogue; administrative faculty can call informal meetings? --Executive cabinet position held for administrative?</p>	
4:55 - 5:10 pm	<p>III. E. Provost Updates; Vickie Shields</p> <ul style="list-style-type: none"> ● Strategic Plan -- committee has a rough draft; on track <ul style="list-style-type: none"> ○ By April 29 -- Faculty Senate will get draft; time for feedback on May 6 meeting ○ May 1-3 - Jeff Stafford, consultant, last visit ● Dean of Students candidates on campus this week/next week ● Carson City days went well; thanks to all who attended ● March 25 - Hosted dinner with newly tenured faculty ● Dean of Nursing Doug Turner has resigned for health reasons <ul style="list-style-type: none"> ○ Appointing interim dean from within ○ Search will take place in early fall 	Information

	IV. CLOSED MEETING PRESENTATIONS	
5:10 - 5:20 pm	<p>IV. A. Curriculum Approvals Curriculum updates (Amber):</p> <ul style="list-style-type: none"> ● Is updating forms to be less redundant ● Change policy since it hasn't been updated since 2006 ● Will choose a <i>true</i> timeline ● Looking into new software, but nothing's chosen yet (has heard this before and things haven't happened) ● Need to vote on new curriculum chair next meeting and because timelines are a lot earlier that committee needs to hit the ground running <ul style="list-style-type: none"> ● Spanish Minor <ul style="list-style-type: none"> ○ L: People wanted to know if there was a way to place into a higher language course ○ Alex made us aware that heritage speakers cannot take credit by exam ○ Adam: Changed it so that we have three solid years of language but because there's a large possibility of students placing then they may place higher than those beginning classes <ul style="list-style-type: none"> ■ Since cultural component was already in place, those courses can make up the credits they don't get with language ■ Feels like a robust 18 credit minor <ul style="list-style-type: none"> ● For some it will be all language and for others it's a mixture of language and culture courses ■ This is a conversation to be interesting to have in the next year or two - will bring up the question of placement or credit by exam in chair's meeting. Needs to be a larger conversation to be had in the college as a whole. <ul style="list-style-type: none"> ● Is working with new language faculty member who will help implement the placement exam ● Ignore the part that says "placement by exam" for heritage speakers ● PTI had created the Canvas language module but now the new hire will take over the exam ○ Alex: Differences <ul style="list-style-type: none"> ■ Placement is much easier for students to handle ■ Credit by exam is an extensive process (13 steps) ○ Adam made the language vague on purpose ● Spanish Heritage Minor <p>Motion to approve Spanish Heritage Motion, Kunckle Seconded, Bieser Motion carries</p> <p>Motion to approve Spanish Heritage Minor Motion, Le-Nguyen Seconded, Silva Motion carries</p>	Action Action

5:20 - 5:30 pm	<p>IV. B. Approval of Policies</p> <p>Academic Standing Policy Alex reviewed changes/edits/updates to Policy</p> <ul style="list-style-type: none"> ● Clarification about cumulative vs. semester GPA ● Removed “probationary enrollment status” ● Defining how to get back in good standing <ul style="list-style-type: none"> ○ Andrew Evanski -- please add “above or below 2.0 GPA” to flowchart for clarity <p>Motion to approve Academic Standing Policy Motion, Goodrich Seconded, Marshall Motion carries; one abstention</p> <p>Information & Communication Technology Accessibility Policy</p> <p>Motion to approve Academic Standing Policy Motion, Marshall Seconded, Haff</p> <p><u>Discussion:</u></p> <ul style="list-style-type: none"> ● Nathaniel King -- still unsure about “who’s responsible”; who owns policy? <ul style="list-style-type: none"> ○ Instructional Technology would have owned this policy ○ Currently Gwen and Brian Chongtai listed ● Andra Scano -- need input of new hires (DRC; instructional designer) ● Janice Le-Nguyen -- Has seen demo of Blackboard Ally; won’t be cure-all, esp for captioning; exploring using extra IT budget to purchase <p>Vote: Motion carries</p>	Action Action
5:30 - 5:35 pm	<p>IV. C. Change in Faculty Senate Meeting Time, to begin Fall 2019</p> <ul style="list-style-type: none"> ● First Tuesday of every month; from 3:45 to 5:45 pm ● Provost is in favor of; would presumably take into account when scheduling <p>Motion to approve new time Motion, Marshall Seconded, Haff Motion carries</p>	Action
5:35 - 5:50 pm	<p>V. CHAIR’S UPDATES</p> <ul style="list-style-type: none"> ● Introduction of new senators ● Elections <ul style="list-style-type: none"> ○ One year, senator at-large will kick off this week; nominations through second-friday in April ○ PTI representative; fill for the fall ● Highlights from Carson City <ul style="list-style-type: none"> ○ SB 459 - going to Govt Affairs committee -- giving faculty collective bargaining rights at a state-level ● All NSHE Senate Chairs & NFA leadership communication <ul style="list-style-type: none"> ○ State NFA Chair apologized for rollout at NSC ○ Discussed regular meetings 	

5:50 - 6:00 pm	VI. NEW BUSINESS <ul style="list-style-type: none">● Howerton: LAS Associate Chairs -- will they be allowed to serve as faculty senators?<ul style="list-style-type: none">○ Zach -- advocate that it shouldn't matter; should be allowed to serve since they don't have an evaluative role● Kunkle -- Revisit enrollment cancellation for non-attendance policy	
	VII. ADJOURNMENT <p>Chair Peters motioned to adjourned the meeting at 6:03 pm.</p>	