

**Faculty Senate Meeting Minutes
Tuesday, September 3, 2019**

FACULTY SENATE MEMBERS

Present?	Senator / Representative	Position	Proxy Name?
Y (late)	Caputo, Cristina	ADMIN; 2nd year senator/Secretary	
Y	Kunkle, Alexander	ADMIN; 2nd year senator	
Y	LaMotte, Phil	ADMIN; 2nd year senator/Parliamentarian	
Y	Nava, Vincent	ADMIN; 1st year senator	
Y	Le-Nguyen, Janice	ADMIN; 1st year senator	
Y	Draper, Christine	AT-LARGE; one-year senator	
Y	Bieser, Kayla	LAS; 2nd year senator	
Y	Cash, Becky	LAS; 2nd year senator	
Y	Howerton, Amber	LAS; 2nd year senator	
Y	Meertins, Jasmine	LAS; 2nd year senator	
Y	Silva, Nathan	LAS; 2nd year senator	
Y	Edmonds, Jennifer	LAS; 1st year senator	
Y	Haff, Darlene	LAS; 1st year senator	
Y	Jewell, Samantha	LAS; 1st year senator	
Y	Tapia, Raul	LAS; 1st year senator	
Y	Lutz, Kelly	LIBRARY; 1st year senator	
Y	Price, Jessica	PTI; one-year senator	
Y	Vanessa Mari	SOE; 2nd year senator	Rachel Bower (perm. proxy)
Y	Beaudry, Christine	SOE; 1st year senator	
Y	Jones, Sharon	SOE; 1st year senator	
Y	Evanski, Andrew	SON; 2nd year senator	
Y	Larocco, Angelo	SON; 1st year senator	
Y	Johnson, Michael	SON; 1st year senator	
Y	Borines, Zarah	SON; 2nd year senator	
24	Total Voting Present		
YES	Quorum Met?		
	Ballif, Serge	Chair, non-voting	Jury Duty
Y	Naumann, Laura	Vice Chair, non-voting	
Y	Peters, Abby	Past Chair, non-voting	
Y	Opfer, Nicola	NSSA advisory, non-voting	

GUESTS

1. Bill Miller
2. Vickie Shields
3. Tony Scinta
4. Jesse Poole
5. Gwen Sharp

Faculty Senate Meeting Agenda
Tuesday, September 3, 2019
3:45 - 5:45 PM | NSE 105

All supplementary materials are available on the Faculty Senate Canvas Page under the 'Agendas' Tab.

Time	Agenda Item	Type of Item
Est. 3:45 PM	I. CALL TO ORDER	
3:50 PM	II. APPROVAL OF AGENDA AND MINUTES Motion: Senator Silva Second: Senator Haff Motion Carries (Unanimous)	Action
	III. OPEN MEETING PRESENTATIONS	
3:50-3:55 PM	III. A. Christine Beaudry- Nevada Faculty Alliance Provided handout to all present. Key highlights – historical perspective of Nevada Faculty Alliance, purpose of NSC-NFA and promotion of upcoming activities including September 11 th meet and greet, ongoing membership drive, and soon to be scheduled events that support faculty in annual reviews and all stages of promotion and tenure. For more information refer to the NSC-NFA website: https://www.nfa-nsc.org/ .	Information
3:55 - 4:00 PM	III. B. Bill Miller - Classified Employee Council (CEC) Chair Bill Miller is open to ideas, but key goals include: improve communication between Classified Staff and the people/departments they support, increase safety in parking options and to continue hosting events aimed at CEC, but open to all. Miller requests that we all advocate for Classified Staff to get the time they need to attend CEC meetings that take place every other month (9/13 being the next meeting). Miller requests that we not type-cast Classified employees as they bring a unique skill set to the table. Miller also suggests that the CEC is a great place to information share to see how other departments might be processing similar 'transactions'.	Information
4:00 - 4:15 PM	III. C. Jennifer Edmonds & Laura Rosales - Employee Sustainability Council Please get involved and encourage incorporating sustainability into curriculum or programming with students and greater community. Contact Jennifer Edmonds and Laura Rosales for suggestions and ideas. Council stemmed from Be Sustainable initiative with the following goals: <ol style="list-style-type: none"> 1. Create Sustainability Council 2. Public commitment to sustainability by administration through signing of talloires declaration 3. Become STARS Reporter and consultant (eventually) 4. Vision statement from Master Plan 2010 	Information
4:15 - 4:30 PM	III. D. Vickie Shields - Provost Updates Enrollment Report/Highlights: <ul style="list-style-type: none"> ● 5,586 (1,107 are dual credit); 250 more students by headcount compared to last year; increased dual credit by 3 schools and almost doubled from past ● Will evaluate with CSN on dual credit for future ● Changes to enrollment caps and workload units for lectures and labs starting Summer 2020: <ul style="list-style-type: none"> ○ Policy raises the cap of lecture classes to 48 students and reduces caps of labs to 24 students; in alignment with best practices according to national organizations focused on learning in 	Information 4:06-4:18

	<p>laboratory settings.</p> <ul style="list-style-type: none"> ○ Previously, faculty received .5 workload units for every 1 hour of lab taught. Now faculty will get 1 workload unit for 1 hour of lab taught (3 hour labs are worth 3 workload units). ● Created/convened a committee for Senior Lecturer Policy ● Need to figure out how to sync curriculum process with greater BOR process; would like to meet with the Curriculum Committee to discuss and need to make Library Resource portion more concrete and less optional ● Provost will be at BOR in Carson City this week to present strategic plan for approval; human health sciences degree; and admissions policy for approval <ul style="list-style-type: none"> ○ All budget requests will need to be related to strategic plan which will be reflected in budget forms/paperwork ○ Every year the first time freshmen GPA has gone up so fewer students may require the alternate/holistic admissions pathway ● Search Firm for Dean Search: selected Academic Search and finalizing contract and gathering names from Deans offices for committee recommendations. 	
4:30 - 4:35 PM	<p>III. E. Tony Scinta - Accreditation Updates (Tony late) Motion to lay on the table by Senator Jewell Second by Senator Silva Accreditation Report & Visit (reference executive summary/handout)</p> <ul style="list-style-type: none"> ● NWCCU will evaluate our work since 2011 to determine how we are fulfilling our mission (normally 7 year review but an extra year was added/extended) ● Refer to Self-evaluation Report: Achievement Thresholds & Results (table) <ul style="list-style-type: none"> ○ Rated ourselves 18/22 using rubric as “acceptably fulfilled” ● NWCCU will visit 10/9-10/11 to meet with constituents from across campus (faculty, staff, students) ● Open Forums with Gwen and Tony <ul style="list-style-type: none"> ○ Tuesday 9/17 and 9/24 from 4-6 pm (common time) 	Information 4:42-4:54
4:35 - 4:50 PM	<p>III. F. Alex Kunkle & Jesse Poole - Scorpion Success Network (SSN) What is Starfish? (reference slides)</p> <ul style="list-style-type: none"> ● Cloud-based software that allows us to proactively reach out to students when they need us ● Implementation Team (met in May and over the past year) <ul style="list-style-type: none"> ○ Tony Scinta; Alex Kunkle; Heather Lang-Cassera; Serge Ballif; Danielle Johnson; margie Toves; Janice Le-Nguyen; Brian Chongtai ● Features: Appointment scheduling, advising notes, and e-alerts (to replace old PeopleSoft feature) ● Resources <ul style="list-style-type: none"> ○ www.nsc.edu/ssn (scorpion success network) <ul style="list-style-type: none"> ■ Training workshops or tutorials to learn how to set up a profile, submit alerts, etc. ■ Launch Party-- please RSVP 9/5/19 ○ Contact Jesse Poole who is SSN contact for training and support ● Pillars/Features: <ul style="list-style-type: none"> ■ E-alerts or Kudos ■ Online Scheduling ■ Appointment Notes ■ Enhance Communication w/ Students 	Information 4:19-4:41

	<ul style="list-style-type: none"> ■ Referral Network ■ Attendance ■ Additional Analytics ○ AAC Communication Process for reaching out to student and closing loop if/when an E-Alert concern is addressed or referred further (refer to slide) ○ Personal or CARE Team alerts go directly to Case Manager or Jesse Poole for further vetting (not auto-email) ○ Train faculty/staff first and then roll out formally to students in next phase 	
4:50 - 4:55 PM	<p>III. G. Gwen Sharp - Scholarship Misconduct Policy</p> <ul style="list-style-type: none"> ● In order to apply for NIH Grant we have to have a Scholarly Misconduct Policy on record ● Important Elements: <ul style="list-style-type: none"> ○ Confidentiality for reporting ○ Who is in charge for getting policy in motion (Tony Scinta or Gwen Sharp if he is unavailable) ○ Misconduct may be separate from IRB process/conduct ○ Compared against other NSHE institution policies ○ FSEC and Library has initially reviewed policy language ○ Fast-tracked as it came up during the last two weeks in May 2019 and will deter NIH grant from moving forward 	Information 4:54-5:01
4:55 - 5:05 PM	<p>III. H. Amber Howerton - Curriculum Review Policy Found 2009 Curriculum Review Policy and updated:</p> <ul style="list-style-type: none"> ● Clarified language/titles and formatting ● More definitional changes in Levels & Types of Review <ul style="list-style-type: none"> ○ Change to how proposals progress: <ul style="list-style-type: none"> ■ Expanded/outlined in detail for each type of proposal (pre-reqs. vs. course vs. core, etc.) ■ Order of review updated ○ Need to add Registrar and Library as non-voting members ● Guidelines and deadlines will be a different policy/document ● Policy does not state who can/can not submit curriculum policy (e.g. instructional faculty only) ● Suggestion regarding Library faculty role as voting member in curriculum review <ul style="list-style-type: none"> ○ Will review and discuss as part of institutional policy committee 	Information 5:02-5:14
	IV. CLOSED MEETING PRESENTATIONS	
5:05 - 5:10 PM	<p>IV. A. Scholarship Misconduct Policy Motion: Senator Jewell Second: Senator Haff Call for vote (unanimous)</p>	Possible Action 5:14-5:18
5:10 - 5:15 PM	<p>IV. B. Serge Ballif - Establish Ad Hoc Committee for Regents Awards Motion: Senator Draper (to re-establish committee) Second: Senator Jewell Motion carries (unanimous)</p>	Possible Action 5:18-5:21
5:15 - 5:30 PM	<p>IV. C. Serge Ballif - Elect Sub-Committee Chairs</p> <ul style="list-style-type: none"> ● Refer to google doc link sent out by Chair Ballif ● Curriculum and Institutional Policy committee chairs are set ● Goal is to utilize/engage committees more especially with policy review <ul style="list-style-type: none"> ○ Nominations to Chair: 	Action 5:21-5:31

	<ul style="list-style-type: none"> ■ Michael Johnson (Academic FA) ■ Janice Le-Nguyen (Admin. FA) ■ Nate Silva (PT FA) ■ Raul Tapia (Fiscal Affairs) ■ Alex Kunkle (Facilities) ■ Kelly Lutz (Library) ■ Vincent Nava (By-Laws) ■ Janice Le-Nguyen (Regents Award) <ul style="list-style-type: none"> ○ All senators should serve on two committees -- sign up! <p>Motion to elect above chairs</p> <ul style="list-style-type: none"> ● Motion: Senator Haff ● Second: Senator Beaudry ● Motion Carries (unanimous) 	
	V. COMMITTEE REPORTS	
5:30 - 5:35 PM	<p>V. A. Janice Nguyen - NSHE Regent Awards Update Check out the website for Regents Award criteria and materials Contact Janice Le-Nguyen to serve on the committee!</p>	Information 5:31-5:34
	VI. NEW BUSINESS	
5:35 - 5:45 PM	<p>VI. A. Serge Ballif - Chair Updates</p> <ul style="list-style-type: none"> ● Senate Communication (Slack) <ul style="list-style-type: none"> ○ Use emails when appropriate and stick to slack for majority of senate communication ● Compensation Updates <ul style="list-style-type: none"> ○ BOR meeting this week; get NSC up to speed on salary schedules every four years ○ Merit pay funding sources will be evaluated by a Task Force appointed by the Chancellor (Chair Ballif is a member along with legislators) ● NSHE Budget Timeline- <ul style="list-style-type: none"> ○ October 8th Chancellor will be visiting to discuss ideas or initiatives ● Accreditation Visit October 9-11 	Information
	VII. ADJOURNMENT -- Faculty Senate Photo @ 5:45 PM	