

**Faculty Senate Meeting Minutes
Tuesday, October 1, 2019**

FACULTY SENATE MEMBERS

Present?	Senator / Representative	Position	Proxy Name?
Y	Caputo, Cristina	ADMIN; 2nd year senator/Secretary	
Y	Kunkle, Alexander	ADMIN; 2nd year senator	
	LaMotte, Phil	ADMIN; 2nd year senator/Parliamentarian	No proxy
Y	Nava, Vincent	ADMIN; 1st year senator	
Y	Le-Nguyen, Janice	ADMIN; 1st year senator	
Y	Draper, Christine	AT-LARGE; one-year senator	
Y	Bieser, Kayla	LAS; 2nd year senator	Nick Arnet (proxy)
Y	Cash, Becky	LAS; 2nd year senator	
Y	Howerton, Amber	LAS; 2nd year senator	
Y	Meertins, Jasmine	LAS; 2nd year senator	
Y	Silva, Nathan	LAS; 2nd year senator	
Y	Edmonds, Jennifer	LAS; 1st year senator	
Y	Haff, Darlene	LAS; 1st year senator	
Y	Jewell, Samantha	LAS; 1st year senator	
Y	Tapia, Raul	LAS; 1st year senator	
Y	Lutz, Kelly	LIBRARY; 1st year senator	
Y	Price, Jessica	PTI; one-year senator	
Y	Vanessa Mari	SOE; 2nd year senator	Rachel Bower (perm. proxy)
Y	Beaudry, Christine	SOE; 1st year senator	
Y	Jones, Sharon	SOE; 1st year senator	
Y	Evanski, Andrew	SON; 2nd year senator	
Y	Larocco, Angelo	SON; 1st year senator	
	Johnson, Michael	SON; 1st year senator	No proxy
Y	Borines, Zarah	SON; 2nd year senator	
22	Total Voting Present		
Y	Quorum Met?		
Y	Ballif, Serge	Chair, non-voting	
Y	Naumann, Laura	Vice Chair, non-voting	
Y	Peters, Abby	Past Chair, non-voting	
	Opfer, Nicola	NSSA advisory, non-voting	

GUESTS

1. Stefanie Coleman
2. Vickie Shields
3. Sharnae Walker
4. Tony Scinta

Faculty Senate Meeting Agenda
Tuesday, October 1, 2019
3:45 - 5:45 PM | NSE 105

All supplementary materials are available on the Faculty Senate Canvas Page under the 'Agendas' Tab.

Time	Agenda Item	Type of Item
Est. 3:45 PM	I. CALL TO ORDER	
3:50 PM	II. APPROVAL OF AGENDA AND MINUTES Motion: Haff Second: Draper Unanimous	Action
	III. OPEN MEETING PRESENTATIONS	
3:50 - 3:55 PM	III. A. Stefanie Coleman - Dean of Students Oversees 5 areas of college (Advising, Conduct, DRC, Student Life, CARE Team): <ul style="list-style-type: none"> ● Learning the college and students; demographic is very similar to what she is accustomed to from previous institution. ● Advising is focusing on rolling out Starfish for advising support and alerts <ul style="list-style-type: none"> ○ Conducting informal meetings with faculty to gauge areas of improvement for advising ● Student Life: Rolling out new engagement opportunities in Student Life -- coming soon! <ul style="list-style-type: none"> ○ Preparing for residential life and creating a smooth transition; sub-committees to facilitate programming and planning ● DRC: ensure everyone is aware of their services and working to increase utilization of the center ● CARE Team: Training sessions offered next week on how to support students in distress (sent to campus via Outlook) 	Information
3:55 - 4:15 PM	III. B. Vickie Shields - Provost Updates <ul style="list-style-type: none"> ● Thanks to all that participated in the assessment workshop last Friday <ul style="list-style-type: none"> ○ Chancellor asked campus to come up with a plan for moving data down to the departments ○ Workshop focused on outcomes assessment plans ● Dean Searches: <ul style="list-style-type: none"> ○ Moving along; search consultant will be here on 10/17 & 10/18 ○ Consultant will meet various stakeholders/community members (students, staff, faculty, committees, etc.) ○ Goal is to have searches wrapped by early/mid March with a start date of June/July 2020 ● Strategic Planning Update: <ul style="list-style-type: none"> ○ Templates and instructions ready to go at the unit level; deans/schools have access to them now ○ Going to roll out to supervisors of other units to determine how to distribute (specifically for administrative faculty) ● Provost Lecture Series: <ul style="list-style-type: none"> ○ Faculty Intel Symposium 10/8 @ 4:00 PM RSC Ballroom ○ Dr. Peter La Chapelle 10/22 @ 4:00 PM - 5:30 PM NSE Auditorium (refreshments served at 3:30 PM) <ul style="list-style-type: none"> ■ The Ghost of Tom Watson: How Old-Style Country Music Politicians Haunt our Current Age of Celebrity-Fueled Politics. 	Information

	<ul style="list-style-type: none"> ○ Dr. Marilyn Ray 11/5 @ 11:00 AM - 12:30 PM NSE Auditorium <ul style="list-style-type: none"> ■ Humanoid Robots as Expressions of Transcultural Caring in Nursing ● Biennium Requests: <ul style="list-style-type: none"> ○ Called different things “enhancement request” or “capital requests” ○ We were asked for our requests/”big asks” earlier than in previous years; did the best we could to collect feedback from the campus community with shorter notice; spoke with Faculty Senate Executive Committee and will be speaking with NSSA ○ College Leadership will ask for a range funds of \$1M-\$1.6M; can ask for things that address workforce needs and capital requests that we would have difficulty funding on our own <ul style="list-style-type: none"> ■ Things like student union/activities center, etc. won’t be well received as they are typically fee-based ○ Received suggestions from senate and community for Big Ask items ○ Previously, we requested heavily for the second year but were only funded for smaller asks for first year; last year many of our asks were funded (Education bldg, etc.) ○ Enhancement Requests: <ul style="list-style-type: none"> ■ Continue with Early Childhood Education ■ Continue with Data Science ■ Statewide Mission: expand reach to other areas of Nevada (currently have Northern Coordinator, Visual Media instructor at TMCC, etc.) ■ Department of Visual Media Design, Comm.& Data Technology <ul style="list-style-type: none"> ● Workforce responsive; current tech fields; how current programs relate or expand into those tech fields such as online/visual design; pulling in new art minor/courses into program; pulling in communication via podcasting, social media, etc.; ● pulling in marketing/business courses as well ● Eventually develop cyber security, data analytics, engineering technology program from CSN, etc. ■ Teacher Consortium for Interdisciplinary Collaboration and Innovation <ul style="list-style-type: none"> ● Best practices for CCSD teachers or those trying to earn certification/licensure ○ Capital Requests: <ul style="list-style-type: none"> ■ Planning dollars for new STEM building in hopes to have it built by 2025 ■ Funding for alternative buildings-- “container park”/X-treme cubes which are a quarter of the cost of a new building for student success services to be housed (Academic Success Village) ■ Infrastructure: utilities, water system, surface infrastructure 	
4:15 - 4:20 PM	<p>III. C. Sharnee Walker - Director, Disability Resource Center</p> <p>Started at NSC in late May; DRC is a resource to faculty/staff in supporting your needs and questions regarding disability; have new assistant director that started this week and new media coordinator so we are growing/expanding. Faculty will interact with students with accommodation letters and services;</p>	Information 4:20-4:28

	<p>students registered with DRC are held to the same standards as other NSC students in classroom/class work.</p> <p>Questions:</p> <ul style="list-style-type: none"> ● Do note takers go on field trips? Yes, if students are required to take notes during field trip ● Are any of the forms going to be changing? DRC launched a new system to enhance tracking and documentation. Making changes to testing accommodation request form now. Working with IT to remove extra faculty from mailing lists regarding testing needs for only faculty who need it. Instructors can make an account in DRC system to document testing information/needs; working on resources for website to navigate DRC system ● Will there be any training offered to faculty throughout the semester? Yes, staff created a DRC 101 training that will be offered later in fall or spring; an abridged version was offered during convocation. 	
4:20 - 4:30 PM	<p>III. D. Tony Scinta - Strategic Enrollment Management</p> <p>Similar to strategic plan, we want to think about how we plan for and manage growth and success/retention of students. Goal is to reach a graduation rate of 30% by 2025. This plan will outline things we already/concurrently do that yield success and address areas where there are gaps in our efforts. Specifically the plan will address four areas of need:</p> <ol style="list-style-type: none"> 1. Considering our degree pathways and how to expand them or add more pathways where needed; 2. Consider the affordability or financial support for the pathways/programs we offer; 3. Consider options for student engagement/student involvement, especially as we move to becoming a residential campus. If we are going to recruit students as a first choice destination we need to compile and share student and faculty stories about the NSC experience. <p>Questions:</p> <ul style="list-style-type: none"> ● Will our demographics significantly change from non-traditional students? We will continue to serve non-traditional/transfer students based on our mission and community but we will see a shift to more traditional demographic with campus housing; resulting in serving more of a mixed student population. <ul style="list-style-type: none"> ○ Provost Shields noted that our demographics have naturally evolved already as we've accepted more first time freshmen with higher GPAs over the years. 	Information 4:28-4:38
4:30 - 4:40 PM	<p>III. E. Amber Howerton - Curriculum Review Policy</p> <p>Reviewed updates/changes highlighted in red in updated Curriculum Policy draft</p> <ul style="list-style-type: none"> ● Definition of Academic Faculty ● Expanded on core proposal outline regarding levels of approval <ul style="list-style-type: none"> ○ Ex: Advisory role of LAS and Deans have access to Onbase materials to make comments and suggestions before it goes to school curriculum committee ○ Increase communication and transparency throughout process ● Clarify existing vs. new programs for substantive changes ● Biggest changes were to membership and voting in regards to curriculum committees <ul style="list-style-type: none"> ○ School level vs. faculty senate curriculum committee roles ○ Adding Library faculty as voting members ○ Adjust order of review: Proposer to school curriculum committee 	Information 4:38-

	<p>then to Dean</p> <ul style="list-style-type: none"> ● Questions: <ul style="list-style-type: none"> ○ How close are we to having a core curriculum committee? Changes to core curriculum have been discussed within the new strategic plan; Senator Howerton recently met with Gregory Robinsion about WSHE passport and beginning conversations about Core Curriculum ○ Clarify core curriculum proposals process: is Academic Dean advisory? Yes it should be noted as such since it is noted as so further down in the document (page 2). ○ So if core curriculum committee is created this updated policy will be outdated? Yes, but don't know when will happen. ● New system for curriculum management <ul style="list-style-type: none"> ○ Onbase will go away and Watermark will step in; will be meeting to discuss transition between systems and how to retain forms or documentation. 	
	IV. CLOSED MEETING PRESENTATIONS	
4:40 - 4:45 PM	<p>IV. A. Amber Howerton - Curriculum Review Policy (5 minutes) Motion: Senator Kunkle Second: Senator Le-Nguyen Discussion: No further discussion Vote: Unanimous</p>	Action
	V. NEW BUSINESS	
4:45 - 4:55 PM	<p>V. A. Serge Ballif - Chair Updates</p> <ul style="list-style-type: none"> ● Lecturer Promotion Committee <ul style="list-style-type: none"> ○ Focus on promotion for full-time lecturers; committee has identified three levels/ranks (lecturer/assoc. lecturer/sr. lecturer) evaluated on teaching/professional development/service ○ Have been tasked to exclude path for non- full time lecturer moving to full time lecturer ○ Looking at peer and aspirational institutions to review process and salary raise/contract extensions ○ More information to come ● NSHE Co-Requisite Policy <ul style="list-style-type: none"> ○ NSEH passed co-requisite policy; eliminates remedial non-college level coursework starting Fall 2021 (including summer semesters) ○ Will require a major overhaul for Math 95M which impact at least half of our students; won't impact English as NSC has not offered remedial English as all students are placed at ENG 100 ○ Outcomes for students taking remedial courses are very poor; some placement based on ACT as well as keeping EdReady as a placement pathway ○ Consider how this will impact Math faculty evaluations after course is developed ○ There will be an institution-wide committee/task force for developing course ● NSHE Performance Pay Taskforce <ul style="list-style-type: none"> ○ Review and identify potential funding sources for faculty pay raises for those not receiving merit increases ● Starfish Flags (Scorpion Success Network) <ul style="list-style-type: none"> ○ Review how to raise a flag in the system as an instructor 	Information
4:55 - 5:10 PM		

	<ul style="list-style-type: none"> ○ Shortcut available in Canvas course menu under “Scorpion Success Network” ○ Senator Cash: has been using flags and receives email updates/summaries from Advisor on action taken ○ Refer to website for video tutorial and training dates offered by Academic Advising ● WICHE Passport <ul style="list-style-type: none"> ○ Gregory Robinsion will be reaching out with more information ● Clery Act Policies (mandated) <ul style="list-style-type: none"> ○ Policies were recently drafted and posted as required by the federal Clery Act ○ Created link in Canvas for senators to give feedback or raise questions on policy language <p>V. B. Standards of Academe Discussion</p> <ul style="list-style-type: none"> ● Posted document in Slack asking for feedback; wants senators to collect feedback from academic faculty on promotion and tenure process 	
	VI. COMMITTEE BREAKOUT	
5:10 - 5:45 PM	<p>VI. A. Serge Ballif</p> <ul style="list-style-type: none"> ● Process & Reporting Out ● Breakouts 	Information
	<p>VII. ADJOURNMENT</p> <p>Move: Chair Ballif</p> <p>Second: Senator Le-Nguyen</p>	