

**Faculty Senate Meeting Minutes
Tuesday, March 31, 2020**

FACULTY SENATE MEMBERS

Present?	Senator / Representative	Position	Proxy Name?
Y	Caputo, Cristina	ADMIN; 2nd year senator/Secretary	
Y	Kunkle, Alexander	ADMIN; 2nd year senator	
Y	LaMotte, Phil	ADMIN; 2nd year senator/Parliamentarian	
Y	Nava, Vincent	ADMIN; 1st year senator	
Y	Le-Nguyen, Janice	ADMIN; 1st year senator	
Y	Draper, Christine	AT-LARGE; one-year senator	
Y	Bieser, Kayla	LAS; 2nd year senator	
Y	Cash, Becky	LAS; 2nd year senator	
Y	Howerton, Amber	LAS; 2nd year senator	
Y	Meertins, Jasmine	LAS; 2nd year senator	
Y	Silva, Nathan	LAS; 2nd year senator	
Y	Edmonds, Jennifer	LAS; 1st year senator	
Y	Haff, Darlene	LAS; 1st year senator	
Y	Jewell, Samantha	LAS; 1st year senator	
Y	Tapia, Raul	LAS; 1st year senator	
Y	Lutz, Kelly	LIBRARY; 1st year senator	
Y	Price, Jessica	PTI; one-year senator	
Y	Mari, Vanessa	SOE; 2nd year senator	
Y	Beaudry, Christine	SOE; 1st year senator	
Y	Jones, Sharon	SOE; 1st year senator	
Y	Evanski, Andrew	SON; 2nd year senator	
Y	Larocco, Angelo	SON; 1st year senator	
Y	Johnson, Michael	SON; 1st year senator	
Y	Borines, Zarah	SON; 2nd year senator	
24	Total Voting Present		
Y	Quorum Met?		
Y	Ballif, Serge	Chair, non-voting	
Y	Naumann, Laura	Vice Chair, non-voting	
N	Peters, Abby	Past Chair, non-voting	
N	Opfer, Nicola	NSSA advisory, non-voting	

GUEST PRESENTERS

1. Bart Patterson
2. Vickie Shields
3. Berna Rhodes-Ford
4. Amber Lopez-Lasseter
5. Tony Scinta

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Tuesday, March 31, 2020
3:45 - 5:45 PM | Virtual Meeting (Faculty Senate Big Blue Conference Tool)

All supplementary materials are available on the Faculty Senate Canvas Page under the 'Agendas' Tab.

Time	Agenda Item	Type of Item
Est. 3:45 PM	I. CALL TO ORDER	
3:50 PM	II. APPROVAL OF AGENDA AND MINUTES Motion: Senator Mari Second: Senator Le-Nguyen Conference Poll: Unanimous Agenda and March 3rd Minutes Approved	Action
	III. OPEN MEETING PRESENTATIONS	
3:50 - 4:00 PM	III. A. Serge Ballif - Announcement of Senators-Elect Welcome to new incoming senators! We will be asking for a call for PTI senate nominations and other open senator positions. Specifically, we will be seeking a new Vice Chair, Parliamentarian, and Secretary for the Senate Executive Committee. <i>For additional context for discussion questions and comments in these notes, please refer to the Chat Transcript from the online conference platform.</i>	Information
4:00 - 4:10 PM	III. B. Bart Patterson - President Updates COVID-19 Updates To my knowledge, there have been no reported cases (yet) at NSC of anyone contracting the virus. Currently we are trying to collect information on family members of our community who have been impacted. <ul style="list-style-type: none"> ● Stopped in-person instruction and campus services in such a time that we are hopeful to have reduced chances of exposure ● Chair Ballif has shared a link to track virus impact/projections: https://covid19.healthdata.org/ <ul style="list-style-type: none"> ○ Virus has peaked and it is expected that it will continue to do so through June 1st ● The Office of Equity and Diversity has sent a survey to students to gauge the impact of the virus/pandemic on our students (mental health, food insecurity, etc.) in order to determine how to serve students holistically in response to the pandemic. ● All instruction and services will continue remotely through the end of the semester. Currently we are determining if that will be the case for Summer which should be determined in the coming 1-2 weeks. Governor's future concerns/decisions in regards to daily life may determine summer modality. ● At the moment, we are expecting that this issue will impact the state budget. NSHE has asked to plan for a 15% reduction; recent stimulus support may help with some of this but not much. Will discuss in the future how we will be addressing budget reductions. ● Commencement: All NSHE institutions are required to postpone in-person graduation. We sent a poll to students asking for feedback if they want some kind of virtual graduation vs. a delayed in-person event. <ul style="list-style-type: none"> ○ About 5% are in support of virtual graduation and 5% indicate 	Information

	<p>neither option is of interest/works for them. Still looking at dates in August at the Orleans for hosting a delayed graduation. Considering August 18th but no guarantee if the situation will allow for that to happen by then. Will need to see about setting up a flexible contract.</p> <p>Questions/Discussion: <i>Below are key highlights based on the Q&A communicated in the Chat Panel of the conference platform.</i></p> <ul style="list-style-type: none"> ● Small percentage are able to be tested due to few tests/lack of test kits in Nevada and it's difficult to diagnose for sure w/o testing ● If you have reports of students with symptoms or who are tested contact the President's Office or Edith Fernandez so we can determine if we need to reach out to determine whether or not we need to identify who they have been in contact with. <ul style="list-style-type: none"> ○ [Audio cut out] ● We are not currently asking to scale back on budget for the current year except for the hiring freeze; <ul style="list-style-type: none"> ○ We are going to be strict on operating expenses to help with reduction for the upcoming year; ○ Strategic Initiatives will need to be reviewed as we will be in reduction mode most likely ● There is no delay on construction and we will continue on pace <ul style="list-style-type: none"> ○ There won't be a parking issue when we return to campus; housing construction is moving along and SOE bldg construction footings and foundation are being put in and are on pace 	
4:10 - 4:20 PM	<p>III. C. Vickie Shields - Provost Updates [Refer to Chat Transcript for discussion/Q&A context]</p> <ul style="list-style-type: none"> ● S/U grading: is a complicated issue and there is lots of lee-way based on the Chancellor's instructions/memo <ul style="list-style-type: none"> ○ Don't want to negatively impact students due to the pandemic ○ Our office has polled different units/departments where this may have negative impacts for students (scholarships, department programs with specific criteria) ○ Students will receive their final grade for course first and then advised on their options and their situation of whether S/U grading should be considering; will require lots of intentional advising on multiple fronts (central, departmental) ○ Petition process through Registrar Office during a May window/time frame ○ Will send notes/feedback we have collected so far from various units and ask senate to have discussion over the next 1-2 weeks and give input on S/U grading ● Evaluations: Primary issue/concern before going remote instruction <ul style="list-style-type: none"> ○ Recognize faculty concern about this; developed an evaluation statement which was shared with faculty in mid-March but worry it may have been missed to do the wave of changes that occurred <ul style="list-style-type: none"> ■ Will be asking Deans to re-send/review with faculty areas ■ Statement on Spring Evaluations: https://nsc.instructure.com/courses/1700454/files/167311336/download?wrap=1 	Information

	<ul style="list-style-type: none"> ● Withdrawal Deadlines & Incompletes <ul style="list-style-type: none"> ○ Deadlines were extended for students as directed by Chancellor <ul style="list-style-type: none"> ■ Saturday March 28th for Nursing ■ Thursday April 9th for all other students ○ Don't want to encourage students to withdraw but some may feel the need to do so. We hope they will seek advising before doing so but will have to wait and see how withdrawal rates play out ○ At system level, incompletes were discussed; no mandate to increase or push for as a better alternative; the reason being that most turn into IF grades which is bad; if we wanted to consider promoting more incompletes would need to discuss increased follow up from faculty on the incomplete grade ● Promotion & Tenure Extensions <ul style="list-style-type: none"> ○ Anyone that requests and extension due to COVID-19 it will be granted; no other case/rationale will be required to be made ● Hiring Freeze/Budget <ul style="list-style-type: none"> ○ Had experience with this sort of thing in Washington ○ Looking at number of PTIs needed in order to run summer session; those numbers have been provided by the Deans; Bart will be asking Chancellor to approve those hires/positions <ul style="list-style-type: none"> ■ Will have to follow this process for any approval to hire outside of the freeze ○ Dean's Council: Will be discussing essential hires where an offer hasn't been extended yet for searches that had started or were about to start <ul style="list-style-type: none"> ■ May be a trade off for which areas are most important based on current state of things; this will be a process with various layers/stages ○ Salary study implementation is on hold as part of this ● We cannot cancel any classes and have the contact hours we must have (for accreditation); so we can't declare a mini-spring break (prohibited by Chancellor) <ul style="list-style-type: none"> ○ We would see a lot more people unhappy with another break and cause faculty to change syllabi with an unexpected break ○ There is more flexibility individually when teaching remotely to find rejuvenation without having to declare an additional break 	
4:20 - 4:30 PM	<p>III. D. Berna Rhodes-Ford - Free Speech Policy</p> <p>Amber Lopez-Lasseter (Chief of Staff):</p> <ul style="list-style-type: none"> ● Thank you to the Steering Committee who put together this policy ● We sent the latest draft to the senate policy committee/Dr Naumann and we want to review updated language with the Senate for discussion/feedback. <p>Berna Rhodes-Ford:</p> <ul style="list-style-type: none"> ● Policy makes clear how NSC views/addresses free speech within/based NSHE policy ● Purpose of policy is to make sure people understand that while individuals do have free speech, you can't incite violence ● Time/Place/Manner restrictions are defined more broadly ● What is the process if a student experiences reasonable fear? 	Information

	<ul style="list-style-type: none"> ○ There is a process for addressing violations of policy outlined at end of policy based on the individual/role ● Speech and Advocacy is broadly defined because difficult at this time to narrow ● Posting will be limited to only College related materials; external organizations are not allowed to be post materials; NSSA will handle/oversee process for posting; Dean of Students may make exceptions to the posting policy ● Distribution of Materials: As a public institution, materials may be distributed on campus but organizations must submit request to marketing office prior to event ● Tabling will be limited to student orgs.; college units; sponsored events as invited guests; Events and space request includes facility use agreement; we won't monitor content but we can deny an event/request if event does not align with college mission <p>Q & A-- Reference Conference Chat Transcript Kelly Lutz question-- Berna will investigate further- replied in chat string Jennifer Edmonds -- I believe any organization can have a table and could have invited guests</p>	
4:30 - 4:40 PM	<p>III. E. Tony Scinta - Enrollment Management</p> <ul style="list-style-type: none"> ● With now working from home with my kids, I can testify that we don't pay our teachers enough... ● Please email me directly and I can field questions directly ● Want to unite our enrollment approach/strategies in order to ensure sustainable enrollment growth/pipeline; steadily improve our retention and persistence of students; continue improve graduation rates for all student populations (based on strategic plan benchmarks) ● Plan will identify key contributions of various units on enrollment pipeline from recruitment to graduation ● Examine mission, Southern Nevada population growth, high school enrollments/success metrics <ul style="list-style-type: none"> ○ [Audio issues] ● Look at transfer outs; undecided students; financial aid and scholarships ● Feel free to post questions in the chat panel of the conference tool and I will take stock and respond or drop me an email. (none recorded in chat conversation) <p>Note: Chair Ballif was trying to add someone to the virtual meeting (someone from the public)-- see chat string with Phil and Janices comments</p>	Information
4:40 - 4:50 PM	<p>III. F. Michael Johnson - Textbook Policy</p> <ul style="list-style-type: none"> ● Create a policy to help guide faculty on selecting course materials; UNLV and CSN and other campuses having policies in place so examined those to construct our own ● You can see Gwen Sharp's recommended edits and also received suggested edits from DRC and Library on ADA compliance so next draft will incorporate those ● Fairly straight forward policy especially based on existing guiding policies; will incorporate suggested edits in next draft. Are there any questions? Feel free to email me directly. <p>Chair Ballif: Michael will be taking a new administrative role and will be stepping down from senate; Dr. Naumann will be presenting textbook policy for action at the next meeting.</p>	Information

	IV. CLOSED MEETING PRESENTATIONS	
4:50 - 5:00 PM	<p>IV. A. Amber Howerton - Chemistry & Data Science Degrees Interdisciplinary Data Science BA & BS and Chemistry BS with concentrations</p> <p>FSEC Team put together questions which were forwarded to Aaron Wong for answer:</p> <ul style="list-style-type: none"> • Prereq updates are done but haven't been added to the catalog • There have been some ideas for expanding professional skill electives with other fields and Aaron will pass those suggestions on to the lead faculty during the build out. <p>Motion: Senator Beiser Second: Senator Haff Vote: Unanimous</p> <p>Howerton-- additional announcement</p> <ul style="list-style-type: none"> • Please consider chairing the Curriculum Committee-- specifically returning senators. I am happy to train someone over the next few months! • Chair Ballif: will be electing someone at the next meeting <p>Greg Maine- representative for Chief Garcia (police) joined late and offered to field any questions about police response/support to COVID-19. Any questions for the police chief? None - refer to chat comments</p>	Action
5:00 - 5:10 PM	<p>IV. B. Kelly Lutz & Vincent Nava - Bylaws Change - Library Representation This was brought as information at last meeting; did not receive any substantive changes; Proposing better proportionality similar to other schools (refer to policy draft language)</p> <p>Clarification: will implement July1; requires $\frac{2}{3}$ vote to pass</p> <p>Motion: Howerton Second: Draper Vote: 19 for and 3 no/abst. Motion passes</p>	Action
5:10 - 5:15 PM	<p>IV. C. Phil Lamotte & Vincent Nava - Bylaws Change - Parliamentary Role</p> <ul style="list-style-type: none"> • Minor changes which were shared by Chair Ballif. The Parliamentarian has the least amount of responsibility and their role focuses on enforcing and understanding by-laws so this proposal makes sense (to kill two birds with one stone). 	Information
5:15 - 5:20 PM	<p>IV. D. Phil Lamotte & Janice Le-Nguyen - Bylaws Change - Administrative Faculty representation</p> <ul style="list-style-type: none"> • Administrative faculty sub-committee/senators have been working for the past 18 months to request increased representation/equity for Administrative Faculty on faculty senate (refer to document). • Propose removing current ratio and focus on percentage instead; also requesting 5% increase (25-30%); think this is a good way to manage growth while avoiding senate exploding to quickly-- refer to examples 	Information

	<p>outlined in proposal</p> <ul style="list-style-type: none"> ● Concern that had been raised previously was if we can actually fill increased administrative faculty seats. Yes, as we recently had 17 administrative faculty run for senator positions in this current election. ● Proposed changes also include an FSEC administrative faculty representative <ul style="list-style-type: none"> ○ Suggest that the Chair of Admin. Faculty subcommittee will serve on the FSEC team to provide administrative guidance/perspective ○ Currently this is the first time two administrative faculty senators were elected to the FSEC Team. Previously, FSEC has mostly been made up of academic faculty. Since administrative faculty cannot serve as Chair or Vice Chair, this seems like a reasonable compromise and option for ensuring administrative faculty needs are voiced in FSEC planning. <p>Clarification by Chair Ballif: this would also be a July 1 change? Senator LaMotte: Yes, plan is to present as Action item at May meeting</p> <p>Discussion/Q&A: None</p>	
	<p>V. NEW BUSINESS</p>	
<p>5:20 - 5:30 PM</p>	<p>V. A. Serge Ballif - Chair Updates</p> <ul style="list-style-type: none"> ● Dual Enrollment Policy- planning to add 5 partner high schools in the fall semester, bringing total partners to 13 (with the plan to add two partners each year). Dual enrollment does require additional oversight and administration but we benefit from those funding/enrollment dollars <ul style="list-style-type: none"> ○ Senator Howerton: was under the impression that faculty would help oversee some of the high school dual enrollment-- questions about workload, reporting line, evaluations? So think we need a policy to outline those things ○ Chair Ballif: would not be able to tackle that this year but could be part of FSEC strategic planning for the coming year ○ Senator Edmonds: any policy should leave flexibility for units to take those duties on. Ex: Environmental Science would be interested in being able to help with oversight for dual enrollment ○ Senator Beaudry: Do you know what the GPA threshold would be for students? <ul style="list-style-type: none"> ■ Don't recall that being addressed by Gregory; perhaps making it selective would ensure high quality students ■ Will add the original document to the senate agenda page/meeting minutes (will pull from slack) ● Call for nominations (Adjunct Faculty, at-large, and FSEC positions) ● Any other feedback or thoughts about campus response to COVID-19? <ul style="list-style-type: none"> ○ None made ● How do we want to handle S/U grades? <ul style="list-style-type: none"> ○ Not sure I understand the implications of this question ○ D- is the default for Satisfactory as set by the Chancellor (confirmed by Alex Kunkle/Advising) ○ Senator Kunkle: Scholarships/FA; GPA calculations, graduate/professional program applications may not recognize 	<p>Information</p>

	<p>S/U grading; there could be more/others</p> <ul style="list-style-type: none"> ○ Chair Ballif clarifying process: <ul style="list-style-type: none"> ■ Instructor will give regular letter grade ■ School will implement policy/process for student appealing or requesting S/U grade ■ Student should receive advising before doing so ○ Chair Ballif to Senator Kunkle: there has not been any conversations that students are required to meet with an advisor before requesting S/U? <ul style="list-style-type: none"> ■ Senator Kunkle: No there hasn't but would be happy to support that ○ Provost Shields will be sending a document and asking for feedback, please review/respond. ○ Senator Bieser: suggested intermediate steps that require them to understand scope/implication of S/U grading to prevent them from making an impulsive decision. ○ Chair Ballif: need to see what Provost Shields sends and compile possible problems/implications and share that feedback <ul style="list-style-type: none"> ■ How can we collect feedback by the end of next week? ■ Vice Chair Naumann: will make a Google document to collect feedback from senate after receive information from Provost Shields ○ What is the date that the stay at home may be lifted? <ul style="list-style-type: none"> ■ June first is current date anticipated lifting the stay at home policy for Nevada ○ Student Evals (V.C. Naumann): recommend that we only collect/review qualitative data as an exception <ul style="list-style-type: none"> ■ Consider giving ourselves some grace from our high standards/expectations ○ Chair Ballif: has a meeting with Provost on Thursday and can make those suggestions about student evals; to remove quantitative questions-- does Senate want that? <ul style="list-style-type: none"> ■ Poll given: split 50/50 ■ Senator Le-Nguyen: please don't make drastic changes and get them approved ASAP so she can get evaluations updated in the system in time. ● Reminder: Please share feedback with constituents from senate meetings! 	
5:30 - 5:45	V. B. Discussion of Campus Response to COVID-19 -- See above	Information
	<p>VI. ADJOURNMENT Motion: Chair Ballif Second: Senator Draper Meeting Adjourned</p>	