

# ATTENDEE CAREER FAIR FAQ: DAY 1 AND DAY 2

Tuesday, March 23 (Day 1 – Group Session Day) AND Thursday, March 25 (Day 2 – Individual Consultation Day)  
9am-5pm via Zoom – Check Your Confirmation Email After Registering for Zoom Link

## PRIOR TO EVENT DAY:

- Pre-Registration is required and closes on March 21. If you have yet to register, go to [www.nsc.edu/careerfair](http://www.nsc.edu/careerfair). Each day has its own registration link, so attendees interested in both days will need to register twice.
- Update your Zoom account by viewing this [1-minute Zoom Account Update video](#) and updating your Zoom account accordingly. If you don't update, you won't be able to fully participate nor have access to all features.
- Refer to your confirmation email (which you received within 24 hours after registering) to view your approved session times and the Zoom link. Add your session(s) and Zoom link to your calendar. The subject line of your confirmation email is "Day 1 [or Day 2] Confirmation Email – NSC Career Fair."
- Research each employer/grad school whose session(s) you will be attending and create a list of questions you'd like to ask. (This is particularly important for Day 2 – Individual Consultation Day.)
- OPTIONAL: Update your resume as some employers/grad schools may ask for it during the event. To get your resume reviewed, schedule an appointment with the Career Services Center at [www.calendly.com/nsccareer](http://www.calendly.com/nsccareer).
- **Career Fair Prep Drop-In Hours:** Have questions you want answered prior to this event? Pop into the Career Fair Prep Drop-In Hours on Wednesday, March 17 between 9am-12noon or Thursday, March 18 from 2pm-5pm. Attending these drop-in hours is OPTIONAL. Use the Zoom link below for the Career Fair Prep Drop-In Hours:
  - Zoom Link: <https://nsc-edu.zoom.us/j/84926834865> (Meeting ID: 849 2683 4865). You will initially enter a waiting room prior to being admitted. This Zoom link is only for the drop-in hour dates, NOT for event day.

## ON EVENT DAY:

- **IMPORTANT:** Update your Zoom account by watching this [1-minute Zoom Account Update video](#).
- Find your Zoom link per your confirmation email, which you received within 24 hours of registering. The subject line of your confirmation email is "Day 1 [or Day 2] Confirmation Email – NSC Career Fair."
  - If you registered for both Day 1 and Day 2, ensure you are using the correct Zoom link! Day 1 and Day 2 have separate Zoom links and are not identical.
- Ensure your Zoom name is the name you gave per your registration. (If it's not, you won't be admitted.)
- Please arrive to the Zoom event 5-10 minutes early. You will initially enter a waiting room before being admitted. Note you may have to wait several minutes before being admitted.
- Once in the Zoom meeting, you will be greeted by NSC Career Services Center (CSC) staff.
  - On Day 1, you will self-select the employer breakout room for your scheduled 30-minute group session(s).
  - On Day 2, CSC staff will manually place you in the appropriate employer breakout room to attend your scheduled 15-minute individual consultation. (If asked by CSC staff, be ready to remind them of your schedule/who you should be meeting with at that time.)
  - If the employer is not in the breakout room, wait 5 minutes as they may be running late or taking a break.
- Turn your video on, dress professional, and be in a quiet space. Mute your audio when not speaking.
- OPTIONAL: Have your electronic resume available if an employer/grad school requests to view it.
- Once your session ends within the breakout room, select the option to "Leave Meeting." If you have other sessions later in the day, you can rejoin the Zoom meeting at that time. (If you have back-to-back sessions, select the option to "Leave Breakout Room" to return back to the main room.)
- Technology/internet connectivity issues sometimes happen. If you are suddenly dropped from the meeting, re-enter the Zoom meeting by clicking on the Zoom meeting link.
- **Day-Of Event Text Line:** For day-of event assistance/support, registered attendees will receive a reminder email with the text line number a few days prior to event date. This text line will be managed by a Career Services Center staff member ONLY on event day from 8am-5pm and will be the only way to communicate with them on event day. When you send your first text message, please identify yourself by stating your name and NSHE ID#. This text line will only be in operation on event day.