

Career Development Plan

Freshman Year

Visit the Career Services Center to explore majors and careers.

Take Focus2 career self-assessments to discover potential major and career options.

Use Handshake (handshake.nsc.edu) to find student worker positions and off-campus jobs/internships. Log in with your NSHE ID# and NSC password.

Complete your Handshake Profile by uploading your education and work experience, as well as a professional headshot.

Get involved on campus! Join a student club to gain experience and build your skills.

Pick up a "What Can I Do With My NSC Major" handout at the Career Services Center.

Attend Career Services Center events, workshops, and career fairs. Find and RSVP for career events on Handshake.

Create a draft of your college resume and get it reviewed at the Career Services Center.

Sophomore Year

- Stay involved. Join an organization or student club related to your major.

- Volunteer to gain experience and learn about potential career fields.

- Start building your professional network. Conduct informational interviews (career conversations) with professionals in career fields you want to explore. Discuss your career goals and ask for advice.

- Attend career fairs, career treks and employer recruiting events to explore opportunities and build your network.

- Create a LinkedIn profile. Get it reviewed by the Career Services Center.

- Declare your major by the end of your sophomore year. Meet with your academic advisor to develop an academic plan for the remainder of your time at college.

- Find a summer job, internship, or volunteer opportunity to gain experience that relates to your career goals. Ask the Career Services Center and faculty for job and internship leads.

- Follow the Career Services Center's social media accounts (@NSCCareer) to stay informed on career events, job/internship opportunities, and more.

Junior Year

- Update your resume, Handshake profile, and LinkedIn profile. Get them reviewed by the Career Services Center.

- Attend career treks, career fairs and employer recruiting events to explore companies and job opportunities, as well as build employer relationships.

- Enhance your professional network. Continue conducting several informational interviews (career conversations) with professionals in career fields you want to explore.

- Complete an internship, research, volunteer, leadership, and/or work experience that directly relates to your career goals post-graduation. Find opportunities on Handshake.

- Visit the Career Services Center for interview advice and/or conduct a mock interview. Learn how to use the STAR method when responding to questions.

- Read the Career Services Monthly E-Newsletters, sent to all students on the last Monday of each month.

- Use social media to follow employers, organizations, professional associations, and professional leaders of interest.

- Considering graduate or professional school? Visit the Career Services Center to discuss graduate school options and the application process. Prepare for entrance exams.

Senior Year

- Ensure that your resume and cover letter are tailored to each job position you apply to. Get it reviewed by the Career Services Center.

- Complete an internship experience that relates to your career goals.

- Continue making your professional connections to tap into the hidden job market. Ask them for job search advice and information.

- Participate in career fairs, career treks, and on-campus employer recruiting events.

- Read the Career Services Monthly E-Newsletter to learn about career events, job/internship opportunities, and more.

- Use various job search strategies such as Handshake, LinkedIn, career fairs, employer recruiting events, community networking events, professional organizations, and utilizing your professional network.

- Select professionals that will serve as positive references for your job or graduate school applications.

- Have a job/graduate school interview scheduled? Visit the Career Services Center to conduct a mock interview and receive interview advice.

- Be patient as the job search takes time. Know that the Career Services Center is here to help!

handshake Log In Instructions

All NSC students already have a Handshake account! To log in:

- Visit handshake.nsc.edu. Click on the blue NSC Login button.
- Enter your NSHE ID# and NSC password.

Trouble logging in? Email career@nsc.edu

My Career Plan

Freshman
Year

Junior
Year

Senior
Year

Sophomore
Year


Degree
+
Relevant Experience
=
Competitive
College Grad

