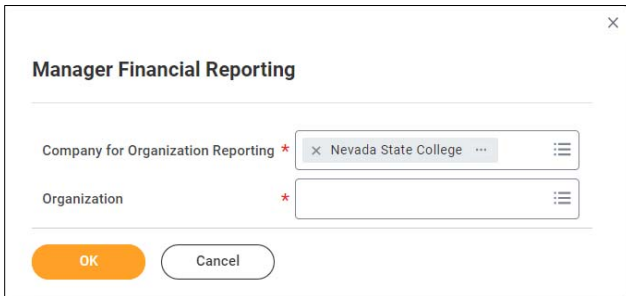


Select the three lines at the top left-hand side of the Home Screen



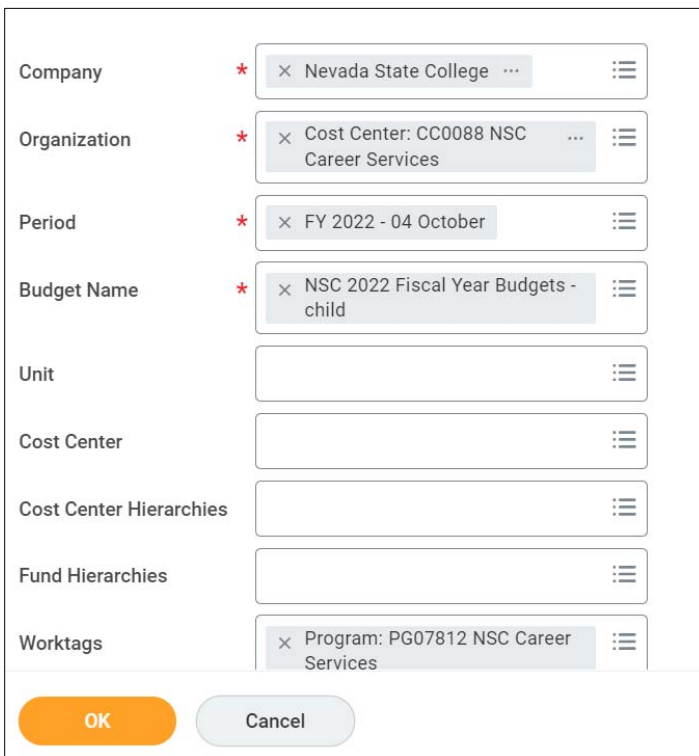
Select the Manager Financial Reporting Application

Box pops up -> Select Cancel



Under the Heading – Budget Reports – Budgeted

Select - Manager Balance – Budgeted by Ledger Account – FIN – CR (NSHE)



Fill out prompts

Company = Nevada State College

Organization = from drop down select My Organizations, select a cost center e.g., CC0088 NSC Career Services

Period = Select current and prior period (to see current month)

Budget Name = Select corresponding budget year

Worktag = program /gift you wish to view

Select OK

Manager Balance - Budgeted by Ledger Account - FIN - CR (NSHE) 0/0 1/1

Details

Company: Nevada State College Budget Name: NSC 2022 Fiscal Year Budgets - child

Organization: Cost Center: CC0088 NSC Career Services FY22 Worktags: Program: PG07812 NSC Career Services FY22

Period: FY 2022 - 04 October

Run Date: 09/06/2022 11:44 AM

18 items

Ledger Account	Original Budget	Revised Budget	Current Period Actuals	YTD Actuals	Commitments	Obligations	Reserved Actuals	Remaining Balance	% Remaining
Budget Sources									
All Sources Total	\$30,000.00	\$30,000.00	0.00	\$30,000.00	0.00	0.00	0.00	\$0.00	0.00%
Sources	\$30,000.00	\$30,000.00	0.00	\$30,000.00	0.00	0.00	0.00	\$0.00	0.00%
Transfers In	\$30,000.00	\$30,000.00	0.00	\$30,000.00	0.00	0.00	0.00	\$0.00	0.00%
Budget Uses									
All Uses	\$30,000.00	\$30,000.00	0.00	0.00	0.00	\$0.00	0.00	\$30,000.00	100.00%
Personnel Costs	\$30,000.00	\$30,000.00	0.00	0.00	0.00	\$0.00	0.00	\$30,000.00	100.00%
Professional Salaries	0.00	0.00	0.00	0.00	0.00	\$0.00	0.00	\$0.00	0.00%
Classified and Technologist Salaries	0.00	0.00	0.00	0.00	0.00	\$0.00	0.00	\$0.00	0.00%
Hourly Wages	\$29,297.00	\$29,297.00	0.00	0.00	0.00	0.00	0.00	\$29,297.00	100.00%
Fringe Benefits	\$703.00	\$703.00	0.00	0.00	0.00	\$0.00	0.00	\$703.00	100.00%
Net Budget/Balance	\$0.00	\$0.00	0.00	(\$30,000.00)	0.00	\$0.00	0.00	\$30,000.00	0.00%